

The Warren County Vocational School District met on Thursday, May 20, 2010 for the regular meeting at 6:03 p.m. in the Commons Area of the Main Building of the Warren County Vocational School District. The meeting was called to order by Mrs. Bobbie Grice, President of the Board.

I. CALL TO ORDER

A. Roll Call:

Mr. Dave Barton	present
Mrs. Bobbie Grice	present
Mrs. Bonnie Baker-Hicks	present
Mr. Paul Hillard	present
Mr. Mike Kruse	present
Mrs. Esther Larson	present
Mrs. Lori Raleigh	present

B. Pledge of Allegiance

C. Adoption of Agenda

(63-10) Moved by Mr. Hillard seconded by Mr. Barton to approve the agenda.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;  
Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye.  
Motion carried.

II. PUBLIC PARTICIPATION ON AGENDA ITEMS

NONE

III. INTRODUCTIONS/RECOGNITION

A. Introductions/Recognition of 2009-2010 WCCC Mentors

Gary Patton, Secondary Director introduced the 2009-2010 WCCC Mentors.

B. Recognition of student success in Career-Technical Student Organization (CTSO) competitions.

Kim Gambill, Asst. Secondary Director introduced the students in the CTSO competitions.

C. National School Public Relations Association (NSPRA) Ohio Award - "Friend of Education" – Karen and Mike Geygan (Owners of Lebanon Minuteman Press)

## IV. TREASURER'S REPORT

## A. Minutes – Regular Meeting – April 15, 2010

(64-10) Moved by Mr. Hillard seconded by Mrs. Raleigh to approve the minutes of the April 15, 2010 regular Board Meeting.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye;  
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;  
Mr. Barton, aye. Motion carried.

## B. Financial Report

## C. Bank Reconciliation/Investments

## D. Advances/Transfers

(65-10) Moved by Mrs. Larson seconded by Mrs. Baker-Hicks to approve the reports as presented by the Treasurer, items B, C and D with advances/transfers as follows:

FROM	TO	AMOUNT
001 7410 921	012 5210 9007	8,000.00
001 7410 921	012 5210 9013	2,600.00

Roll Call: Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye;  
Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye. Motion carried.

## E. Amended Appropriations Resolution #647-10, May 2010

(66-10) Moved by Mr. Hillard seconded by Mr. Kruse to approve the amended appropriations resolution #647-10, May 2010.

Roll Call: Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;  
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye. Motion carried.

## F. Depository Agreements

## 1. Budgetary

## 2. Payroll

(67-10) Moved by Mrs. Raleigh seconded by Mr. Barton to approve the depository agreements with Huntington National Bank.

Roll Call: Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye;  
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye. Motion carried.

## G. Five Year Forecast

(68-10) Moved by Mr. Hillard seconded by Mr. Barton to approve the Five-Year Forecast.

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye. Motion carried.

H. Renewal of Liability, Fleet and Property Insurance

(69-10) Moved by Mrs. Larson seconded by Mrs. Baker-Hicks to approve the renewal of liability, fleet and property insurance at \$24,995.00.

Roll Call: Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mrs. Larson, aye. Motion carried.

I. Transfer \$250,000 from General fund to Permanent Improvement

(70-10) Moved by Mr. Hillard seconded by Mr. Barton to approve the transfer of \$250,000.00 from general fund to permanent improvement.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye. Motion carried.

J. Payment Without Prior Authorization

(71-10) Moved by Mrs. Grice seconded by Mrs. Larson to approve the following payment without prior authorization to:

Contemporary Cabinetry East - \$750.00

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye. Motion carried.

K. Resolution #648-10 Request Authority to Issue Qualified School Construction Bonds (Pool A/HB 264)

(72-10) Moved by Mrs. Raleigh seconded by Mr. Hillard to approve Resolution #648-10 to authorize to issue Qualified School Construction Bonds (Pool A/HB 264).

Roll Call: Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye. Motion carried.

L. Informational Item

1. Worker's Comp MCO change to Comp Management

V. NEW BUSINESS

A. Salary Schedule(s)

(73-10) Moved by Mrs. Baker-Hicks seconded by Mr. Kruse to approve the revised salary schedule 28, part-time Adult Education Instructor(s)/Staff, effective 5/21/10.

Roll Call: Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;  
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye. Motion carried.

B. Personnel Recommendations

(74-10) Moved by Mr. Barton seconded by Mrs. Baker-Hicks to approve the following:

1. Retirement

Approved the following retirement:

Steve Plummer  
effective 1/17/2011

2. Resignation

Approved the following resignation:

Amy Stevens  
(ABLE Part-time Secretary)  
Effective 5/14/2010

Anna Vonderhaar  
(Adult Education Part-time Secretary)  
Effective 5/14/2010

Kelli Eshbach  
Effective 2010-2011 school year  
(HS Social Studies)

3. Stipend

Approved the following stipend:

Greg Beasley  
\$75.00  
4/19/10, taught "Photoshop" for Technology Department

4. Thursday School Instructors

Approved the following for Thursday School Instructor, as an as needed basis, after school, for an amount of \$40.00 per session, effective 2009-2010 school year:

Elizabeth Bradley  
Linda Michael

5. 2010-2011 Secondary, Certified Instructor

Approved the following for 2010-2011 school year, secondary, certified instructor/teacher, for a 1-year limited teaching contract, pending completion of employment requirements:

Mariah Barnes (Math)  
Bachelor, Step 0

Kim Brassfield (Math)  
Master, Step 0

6. Adult Education Part-time Staff

Approved employment of the following adult education part-time staff, per salary schedule #28, not to exceed 24 hours per week, as needed, pending completion of employment requirements, effective 5/21/10-6/30/10 and 7/1/10-6/30/11:

Stephanie Ayers

Gina E. Wright

Kimberly S. Gregg

7. Adult Education, Certified, Part-time Instructors

Approved employment of the following adult education, certified, part-time instructors as per salary schedule #28, at a rate of \$25.00 per hour, as needed, pending completion of employment requirements and program enrollment, effective 5/21/10 – 6/30/10 and 7/1/10-6/30/11.

Martin Boggess

8. Adult Education, Certified, Part-time Instructors

Approved employment of the following adult education, certified, part-time instructors as per salary schedule #28, not to exceed 24 hours per week, as needed, pending completion of employment requirements and program enrollment, effective 7/1/10-6/30/11:

Connie Diesbach

Dion Grener

David Liddil

Teresa Rivers

Mike Wolf

## 9. A.B.L.E./G.E.D.

Approved employment for the following certified coordinator/instructors pending ODE's approval of A.B.L.E. Innovation Grant and A.B.L.E./G.E.D. 2010-2011 ABLE Grant hourly wage listed in Part H, Program Personnel. (Salary will also be based on 2009-2010 A.B.L.E./G.E.D. grant until confirmation is received for A.B.L.E./G.E.D. 2010-2011 Grant), effective 7/1/10 – 6/30/11:

Full-time Coordinator/Instructor:

Karen Karnes

Full-time Instructor:

Linda McBride

Part-time Instructors:

(not to exceed 24 hours per week)

Marta Caceres

Karen Kinney

Sandra Harris

Mark Paduk

Louise Hayes

Anita Young

## 10. A.B.L.E./G.E.D.

Approved employment for the following classified full-time secretary pending ODE's approval of A.B.L.E. Innovation Grant and A.B.L.E./G.E.D. 2010-2011 Grant hourly wage listed in Part H, Program Personnel. (Salary will also be based on 2009-2010 A.B.L.E./G.E.D. grant until confirmation is received for A.B.L.E./G.E.D. 2009-2010 Grant), effective 7/1/10 – 6/30/11:

Holly Rose

## 11. Supplemental Contracts 2010-2011

Approved the following certified instructors/teachers for supplemental contracts for the 2010-2011 school year as per the WCVSTA Master Agreement, 7/1/09 – 6/30/12, Article XVIII, Item F:

Christie Leis

BPA

Kathleen Cole

Career Tech Week Advisor

Nancy Henz

DECA

Teresa Collins

FCCLA

Joy Santoloci

FEA

Andi Schmidt

FFA

Steve Williamson

Skills USA Advisor

LeAnne Kincer

Assistant Skills USA Advisor

Toni Crawford

NTHS – Co-advisor

(Note: Shared NTHS advisor position, supplemental pay will be divided equally.)

## 12. Extended Time

Approved the following supplemental contracts for extended time for the following individuals:

## a. Effective 2009-2010 school year:

## Extended Day(s)

Mikele Giambra	10 (June 2010)
Howard Norris	2 (June 2010)
Adrienne Schmidt	1 (June 2010)

## b. Effective 2010-2011 school year:

Sandra Colson	1
Charla Cornwell	1
Brandon Welch	1
Patrick Lemming	2
Joyce Blanton	3
Joanne Coleman	3
Brenda Daker	5
Gordie Gregg	5
Julie Green	5
Peggy Hamilton	5
Sandy Hempel	5
Nancy Henz	5
Maria Krohn	5
Connie Lyall	5
Joy Santoloci	5
Anne Simison	15
Yvonne Kaszubowski	18
Toni Crawford	20

## 13. WCCC High Tech Career Camp Instructors

Approved employment of the following personnel as WCCC High Tech Career Camp Instructors for a total sum of \$175.00 each from June 8-10, 2010:

Mehdi Ali	Pat Lemming
Greg Beasley	Jeff Little
Clint Breier	Linda Michael
Jim Cargo	Virgil Neal
Rod Dillon	Howard Norris
Brittany Doseck	Jeff Piper
Carrie Frandoni	Heather Snider
Deon Gephardt	Ken Wagner
Leanna Kincer	Toni Welles
Larry Lambdin	

14. WCCC High Tech Career Camp Coordinator

Approved employment of the following personnel as WCCC High Tech Career Camp Coordinator for a total sum of \$375.00 from June 8-10, 2010:

Yvonne Kaszubowski

15. Classified Summer Intern

Approved employment of the following classified summer intern for Technology Department, pending satisfactory completion of background information as follows:

Michael L Steward  
Information Technology Intern  
\$9.00 per hour, as needed  
effective: 6/1/10 – 8/20/10

Roll Call: Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;  
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;  
Mr. Hillard, aye. Motion carried.

C. Satellite Programs

(75-10) Moved by Mrs. Raleigh seconded by Mrs. Baker-Hicks to approve the following pilot satellite programs for the 2010-2011 school year:

1. Bio-Tech program for Lebanon High School
2. Senior Internship program for Little Miami High School

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye;  
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye;  
Mr. Kruse, aye. Motion carried.

D. Updated Technology Plan (No action required, will be presented at Board Meeting.)

No Action

E. First Reading – WCCC Flexible Credit Guidelines and Application (DRAFT)

No Action

F. Agreement(s)/Contracted Service(s)/Memorandum of Understanding(s)

(76-10) Moved by Mrs. Raleigh seconded by Mrs. Larson to approve the following:

1. Training and Educational Services

Approved contracts between Warren County Board of Commissioners for training and educational services by Warren County Career Center to the Department of Human Services and Workforce One, effective 2010-2011 fiscal year.

2. Print Services

Approved the contract with DCS Technologies Corporation for print management services, effective 7/1/10 – 6/30/12.

Roll Call: Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye. Motion carried.

3. Services

(77-10) Moved by Mr. Hillard seconded by Mr. Kruse to approve purchasing the following services for the 2010-2011 school year from Warren county Educational Service Center (WCESC) 320 Silver St., Lebanon, not to exceed \$56,260.26 as follows:

Resource Coordinator/Intervention Coordinator  
Effective: 8/1/10 – 6/30/11

OGT Tutoring  
Effective: 2010-2011 School year

Roll Call: Mr. Barton, aye; Mrs. Grice, abstain; Mrs. Baker-Hicks, abstain; Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye. Motion carried.

G. Job Descriptions

(78-10) Moved by Mrs. Larson seconded by Mr. Raleigh to approve the following revised job descriptions:

Academic Instructor  
Career Assessment Specialist  
Career Development Coordinator  
Career Technical Instructor  
CTSE Coordinator  
EMIS Coordinator  
GRADS Instructor  
Guidance Counselor  
Intervention Instructor

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye. Motion carried.

H. Donation(s)

(79-10) Moved by Mr. Baron seconded by Mrs. Baker-Hicks to approve the following donations:

1. Approved the following donations:

a. 1997 Volvo V90, Serial/VIN #YVIKW9609V1043721

Donated by: Mehdi Ali  
601 Deauville Drive  
Kettering, OH 45429

b. \$5,000.00 for scholarships in Adult Education HVAC/Welding /Industrial Maintenance programs.

Donated by: Grainger  
c/o Simon Buckle, Branch Manager, Franklin, OH

2. Approved to accept donations throughout the 2010-2011 school years from the following:

American Electric Power	George Welding
Armor Metals	Hamilton Security
BAE Systems	Iron Works
Dayton Power and Light	J. W. Harris
Duke Energy	Mound Steel
George Manufacturing	Overly-Hautz

Roll Call: Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye. Motion carried.

I. WCVSD Special Board Meeting

(80-10) Moved by Mrs. Baker-Hicks seconded by Mrs. Larson to approve the date and time of Thursday, June 17, 2010 at 6:00 p.m. to hold a Special Board Meeting.

Roll Call: Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye. Motion carried.

J. Auction

(81-10) Moved by Mrs. Grice seconded by Mr. Hillard to approve an auction for WCCC on June 29, 2010 using Cincinnati Industrial Auctioneer, Incorporation to auction the following equipment:

- 1 - Falcon/Chavalier Surface Grinder
- 1 - ProtoTrak M3 Vertical Mill
- 2 - Kent USA TRL 13x40 Lathe with Newall Digital Read Out  
Miscellaneous Tooling

Roll Call: Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;  
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye.  
Motion carried.

VI. INFORMATION ITEMS

- Professional Leave Tally
- 2009-2010 Level I WCCC Enrollment Numbers
- 2010-2011 Level II WCCC Enrollment Numbers
- Perkins Adult Consortium Site Visit Report
- Correspondence from Area Progress Council, April 28, 2010
- Correspondence from Ohio Association of EMIS Professionals;  
Anne Simison, awarded Master Certified EMIS Professional (MCEP)

VII. OSBA COMMITTEE REPORTS

- A. Legislative Liaison – Mike Kruse - None
- B. Student Achievement Liaison – Esther Larson - None

VIII. UPCOMING DATES

May 21, 2010 @ 6:00 p.m.

WCCC Fire Academy celebrating Fire Fighters & EMS candidates that will be entering the workforce.

WCCC Commons

May 21, 2010 @ 6:00 p.m.

Project SEARCH Graduation

Otterbein Retirement, Lebanon, OH

May 25, 2010 @ 2:15 p.m.

Friends of Retirees Committee

WCCC Commons

May 27, 2010 @ 7:00 p.m.

WCCC Awards Ceremony

Location: Oasis Church, Middletown, OH

June 2, 2010 @ 6:00 p.m.

Preschool Graduation

WCCC Commons

June 3, 2010 @ 7:00 p.m.

Adult and Community Education Completion Ceremony

WCCC Commons

June 4, 2010 @ 8:00 a.m.

WCCC Employee Recognition  
WCCC Commons

June 8-10, 2010, 8:30 a.m. – 3:00 p.m.

2010 High Tech Career Camp  
WCCC

June 21-26, 2010

Skills USA National Competition, Kansas City, KS

July 14-17, 2010

High Schools That Work Staff Development Conference  
Louisville, Kentucky

July 28-30, 2010

CTAE All-Ohio Conference, Hyatt Regency, Columbus, OH

IX. BOARD MEMBER COMMENTS

Mrs. Grice thanked Peg Allen for the reports she sends to the Board.

X. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

NONE

XI. SUPERINTENDENT'S REPORT

Aesop  
2010-11 WCCC Projected Enrollment  
WCVSD Board participation at WCCC Awards Ceremony

XII. EXECUTIVE SESSION

(82-10) Moved by Mr. Hillard seconded by Mr. Barton to approve entering executive session at 7:19 p.m. to discuss personnel matters.

Roll Call: Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye;  
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye. Motion carried.

The Board reconvened at 7:44 p.m.

XIII. ADJOURN

(83-10) Moved by Mr. Hillard seconded by Mr. Barton to adjourn the meeting at 7:45 p.m. Approval unanimous.

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Bobbie Grice, President

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Karen R. Royer, Treasurer

