

The Warren County Vocational School District met on Monday, June 28, 2010 for the regular meeting at 6:01 p.m. in the Board Room of the Administration Building of the Warren County Vocational School District. The meeting was called to order by Mrs. Bobbie Grice, President of the Board.

I. CALL TO ORDER

A. Roll Call:

ROLL CALL	Mr. Dave Barton	present
	Mrs. Bobbie Grice	present
	Mrs. Bonnie Baker-Hicks	present
	Mr. Paul Hillard	present
	Mr. Mike Kruse	absent
	Mrs. Esther Larson	present
	Mrs. Lori Raleigh	present

B. Pledge of Allegiance

C. Adoption of Agenda

ADOPTION (95-10) Moved by Mrs. Raleigh seconded by Mr. Hillard to approve the agenda.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye.
Motion carried.

D. Guests

GUESTS	Richard Wilson	The Western Star
	Peg Allen	WCCC
	Tom Harris	WCCC
	Rob Merit	Megan Construction
	Gary Patton	WCCC
	Joel Anderson	WCCC

II. PUBLIC PARTICIPATION ON AGENDA ITEMS

NONE

III. PRESENTATIONS/UPDATES

PRESENTATIONS	A. Tom Harris – Overview of Adult Education
	B. Gary Patton – Overview of Secondary Programs

IV. TREASURER'S REPORT

A. Minutes

MINUTES

Regular Meeting – May 20, 2010

(96-10) Moved by Mr. Barton seconded by Mr. Hillard to approve the minutes of the regular meeting on May 20, 2010.

Roll Call: Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye.
Motion carried.

Special Meeting – June 17, 2010

(97-10) Moved by Mr. Hillard seconded by Mrs. Larson to approve the minutes of the special meeting on June 17, 2010.

Roll Call: Mr. Hillard, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye.
Motion carried.

B. Financial Report

C. Bank Reconciliation/Investments

D. Advances/Transfers

TREAS.

(98-10) Moved by Mrs. Grice seconded by Mrs. Raleigh to approve the reports B, C and D with advances/transfers as follows:

FROM	TO	AMOUNT
001-7410-921	012-5210	\$420.00
001-7410-921	012-5210-9007	\$4,500.00
001-7410-921	012-5210-9013	\$10,500.00
200-7420-922-9289	018-5220	\$700.00

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye.
Motion carried.

R#649-10
FINAL
APPROP.

E. R#649-10 – Final Appropriations, June 2010, FY10

(99-10) Moved by Mr. Hillard seconded by Mrs. Larson to approve Resolution #649-10 Final Appropriations for June, 2010, FY10.

Roll Call: Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mrs. Larson, aye.
Motion carried.

R#650-10

F. R#650-10 – Permanent Appropriations – FY11

(100-10) Moved by Mr. Barton seconded by Mrs. Baker-Hicks to approve Resolution #650-10 – Permanent Appropriations for FY11.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Hillard, aye; Mrs. Larson, aye; Mrs. Raleigh, aye.
Motion carried.

G. Lease Agreement – Pitney Bowes

LEASE
PITNEY BOWES

(101-10) Moved by Mrs. Grice seconded by Mr. Barton to approve the following lease agreements with Pitney Bowes for postage machines for 60 months:

1. Main building effective August 1, 2010 at \$307.00 per month
2. Administration Building effective October 1, 2010 at \$125.00 per month

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye;
Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye.
Motion carried.

V. NEW BUSINESS

A. Agreements/Contracts/Memorandum of Understandings

(102-10) Moved by Mrs. Baker-Hicks seconded by Mrs. Raleigh to approve the following agreements/contracts/memorandum of understandings:

CERTIPOINT CTR

1. Certiport Center™ Agreement Addendum

Approved the Certiport®, Inc. Microsoft agreement between Certiport, Inc. and Warren County Career Center to be an established authorized testing center to administer Certification Exams and Assessment Exams.

2. Fast ForWord Agreement

FAST FORWARD

Approved the renewal of agreement for continuing support and services for Fast ForWord governed by the Scientific Learning Corporation, at a cost of \$4,500.00, effective 8/1/10 – 8/1/11.

4. Job Coaching, Development, Placement & Follow-Along Services

JEWISH VOC.

Approved the renewal of agreement for Job Coaching, Development, Placement & Follow-Along Services between Jewish Vocational Service and WCCC in collaboration with RSC, effective 2010-2011 school year for Project SEARCH students. The cost to WCCC is not to exceed \$12,900.00 and will be billed quarterly.

OSBA

5. Ohio School Boards Association

Approved the renewal of policy service agreement with Ohio School Board Association at a rate of \$1,250.00 for updating the Board's policy manual for Web Site Conversion effective 7/1/10 – 6/30/11.

PROJECT

6. Project Lead the Way, Inc. Software Lease Agreement

LEAD THE WAY

Approved the renewal of Project Lead the Way, Inc. Software Lease Agreement for the 2010-2011 school year for an amount of \$4,825.00.

SR. CEREMONY

7. Senior Ceremony Location – The Oasis Church Rental Agreement

Approved the rental agreement between The Oasis Church, 6927 Lefferson Road, Middletown, OH and WCVSD for a period of one day, May 26, 2011, for the purpose of high school graduation ceremony; for an amount of \$1,750.00.

8. Southwest Ohio Computer Association (SWOCA)

SWOCA

Approved the renewal agreement between WCVSD and Southwest Ohio Computer Association to function as an Information Technology Center providing efficient and economical computer and technology services for WCVSD, net annual fees \$42,414.18, effective 7/1/10 – 6/30/11.

SOITA

9. Southwestern Ohio Instructional Technology Association (SOITA)

Approved renewal of membership with SOITA, at a cost of \$637.50 for the 2010-2011 school year.

10. Veterinary Science Program Agreement

WC HUMANE SOC.

Approved renewal of agreement with the Humane Association of Warren County for the 2010-2011 school year in the amount of \$2,000.00 per month for the Veterinary Science Program for 10 months.

11. Warren County Fair Board Rental Agreement

WC FAIR BRD

Approved renewal of rental agreement with Warren County Fair Board at \$1,200.00 per month for 10 months for one classroom and 10 stalls, effective 8/1/10 – 6/1/11.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye;
Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye.
Motion carried.

3. Learning Lab Agreement

LEARNING LAB

(103-10) Moved by Mr. Hillard seconded by Mrs. Larson to approve the revised Learning Lab Agreement with Warren County Educational Service Center, effective: 8/1/10 – 6/30/11.

Roll Call: Mrs. Baker-Hicks, abstain; Mr. Hillard, aye; Mrs. Larson, aye;
Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, abstain.
Motion carried.

B. Salaries and Salary Schedule(s)

(104-10) Moved by Mrs. Raleigh seconded by Mr. Hillard to approve the following 2010-2011 salary and salary schedules:

SALARIES/SCHEDULES

1. Salary Schedule #25 – Adult Education Full-Time Instructors
2. Salary Schedule #30 – Adult Education Full-Time Counselor
3. Salary Schedule Classified and Certified Administrators (not including Superintendent and Treasurer) salary and benefits for 2010-2011 WCCC Administration
4. Salaries

Approved a 2% increase on the following Adult and Community Education full-time coordinators salaries:

Ben Brigham
 Joni Lafever
 Gary Reed
 Richard Reese
 Larry Smith
 Christie Walsh

Roll Call: Mr. Hillard, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;
 Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye.
 Motion carried.

C. WCCC Fees/Training Rates for 2010-2011 School Year

(105-10) Moved by Mr. Hillard seconded by Mrs. Larson to approve the following:

2010-2011 FEES

1. WCCC secondary student fees for 2010-2011 school year. (instructional and equipment)
2. WCCC Adult & Community Education Division 2010-2011 fees.
3. WCCC Adult & Community Education Division customized training rates for business and industry, \$65.00 - \$110.00, effective 7/1/10.

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye;
 Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye.
 Motion carried.

STIPEND

D. Stipend

(106-10) Moved by Mr. Barton seconded by Mrs. Raleigh to approve the stipend for 15 days for course work required of new Career and Technical instructors as part of licensure process at \$175.00 per day, if needed.

Roll Call: Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mrs. Larson, aye.
Motion carried.

E. Personnel

(107-10) Moved by Mr. Hillard seconded by Mrs. Baker-Hicks to approve the following:

1. Placement on Salary Schedules

Approved the following step placements on salary schedules for the following:

STEP PLACEMENTS

David Cairns
Technology Specialist
Step 0

Aunja-Leis Bishop
Counselor
Step 2

Thomas Harris
Director of Secondary and Adult Education
Step 1

EMPLOYMENT

2. Employment Recommendations

a. Approved employment for the 2010-2011 school year for the following secondary, certified instructor(s)/teacher(s), for a 1 year limited teaching contract, pending completion of employment requirements:

Amy Caudy
Masters, Step 0

b. Approved the following supplemental contracts for extended time for the 2010-2011 school year:

Extended Day
Amy Caudy

MENTORS

- c. Approved the following supplemental contracts for the following teachers/instructors as mentors for the 2010-2011 school year:

MENTOR	LEVEL	\$ Per Individual	MENTEE
Rick Centers	3	\$1200	Deon Gephart
Yvonne Kaszubowski	3	\$1200	Rob Robison
Jeff Little	3	\$1200	Moriah Barnes
Joy Santoloci	3	\$1200	Julie Ulery
Andi Schmidt	3	\$1200	Larry Lambdin
Heather Snider	1	\$400	Amy Caudy
Peter Tarkin	3	\$1200	Kim Brassfield

- d. Approved the following classified staff, pending satisfactory completion of background information and 2010-2011 Early Childhood Grant approval by the State of Ohio:

PRESCHOOL

Mary Caroline "Carrie" Mueller
 Learning Lab Lead Preschool Teacher
 Not to exceed 35 hours per week
 Per adopted Salary Schedule #21, Step 15
 Effective: 8/16/10 – 6/10/11

Karen Seeber
 Learning Lab Preschool Teacher Aide
 Not to exceed 30 hours per week
 Per adopted Salary Schedule #15, Step 5
 Effective: 8/17/10 – 6/7/11

THURSDAY SCHOOL

- e. Approved employment of the following for Thursday School Instructor, on an as needed basis after school, for an amount of \$40.00 per session, effective 2010-2011 school year:

Kathleen Cole

- f. Approved employment of the following adult education, certified, part-time instructors per salary schedule #28, as needed, pending completion of employment requirements and program enrollment, effective 6/19/10 – 6/30/11:

ADULT ED

Laura Parker-Kebbler
 Michael Miller
 Dennis Sweet
 Larry Thompson

- g. Approved employment for the following certified part-time coordinator/instructors pending ODE's approval of A.B.L.E. Innovation Grant and A.B.L.E./G.E.D. 2010-2011 ABLE Grant hourly wage listed in Part H, Program Personnel. (Salary will also be based on 2009-2010 A.B.L.E./G.E.D. grant until confirmation is received for A.B.L.E./G.E.D. 2010-2011 Grant), effective 7/1/10 – 6/30/11.

Clarine Athy
 Stacy Lowing

SECONDARY

- h. Approved employment of the following secondary, certified, personnel, as regular and/or Thursday School substitutes, as needed, effective 7/1/10 – 6/30/11, pending satisfactory completion of employment requirements:

Jenni Arns	Maureen Bastien
Cheryl Bethel	Elizabeth Bradley
Ann Carnahan	Delohn Collins
Jamie Davis	Robert Ferguson
Stephanie Gayle	Ken Gray
Robert Gray	Richard Jones
Cheryl Kayser	Ryan Meacham
Linda Michael	Audrey Minton
Robert Otto	Rebecca Page
Nancy Parker	Kim Richardson
Dana Robinson	Loretta Sebastian
Steve Tufts	Amy Webb
Steven Williamson	Sarah Beth Williamson
Carolyn Witham	

CLASSIFIED

- i. Approved employment of the following classified, substitute personnel, as needed, effective 7/1/10 – 6/30/11, pending satisfactory completion of employment requirements:

Jennifer Applebaum	Cheryl Bethel
Elizabeth Bradley	Ray Carranza
Jamie Davis	Ted Febus
Stephanie Gayle	Terry Gayhart
Barbara Hare	Deborah Hess
Joe Liechty	Linda Michael
Jacqueline Noble	Rebecca Page
Kim Richardson	Rhonda Pangburn
Jean Powell	Harry Rager
Rhonda Verbanic	Sarah Beth Williamson
Samantha Williamson	Carolyn Witham
Jennifer Woods	

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Hillard, aye; Mrs. Larson, aye; Mrs. Raleigh, aye.
Motion carried.

TECHNOLOGY PLAN

F. WCCC Educational Technology Plan

(108-10) Moved by Mrs. Raleigh seconded by Mrs. Larson to approve the 2010-2011 WCCC Educational Technology Plan.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye;
Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye.
Motion carried.

G. Curriculum

CURRICULUM

(109-10) Moved by Mrs. Larson seconded by Mrs. Baker-Hicks to approve the following Courses of Study:

Bio Technology Tech Prep
Cosmetology Tech Prep
Criminal Justice Tech Prep
Family and Consumer Sciences
Fire Science/EMT Tech Prep
Welding Tech Prep

Roll Call: Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mrs. Larson, aye;
Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye.
Motion carried.

R#651-10 - #653-10

H. Resolutions #651-10 thru R#653-10

(110-10) Moved by Mrs. Raleigh seconded by Mr. Barton to approve the following resolutions:

1. Resolution #651-10 – Contingency Plan for student make-up days for the 2010-2011 school year in the event school is closed for more than the allotted calamity days. Make-up days will begin following the last day of school for students, June 6, 2011.
2. Resolution # 652-10 - Ranking construction manager candidates and authorizing negotiation of a contract for Ohio School Facilities Commission Expedited Local Partnership Program Project.
3. Resolution # 653-10 – Appoint members to the Family and Civic Engagement Team for WCVSD.

Roll Call: Mr. Hillard, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye.
Motion carried.

I. WCVSD Board Policies

BOARD
POLICIES

(111-10) Moved by Mr. Hillard seconded by Mr. Barton to approve the following board policy:

EDE and EDE-R – Computer Network and Internet Acceptable Use and Internet Safety

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye.
Motion carried.

(112-10) Moved by Mr. Barton seconded by Mr. Hillard to approve the following 2010-2011 calendar and handbooks:

STAFF

J. 2010-2011 WCCC Staff Handbook

Approved the 2010-2011 WCCC Staff Handbook: "Overview of Your Rights and Responsibilities"

K. Calendar and Handbooks for WCCC Adult & Community Education Division

ADULT ED

Approved the following Calendar and Handbooks for WCCC Adult & Community Education Division:

1. WCCC Adult & Community Education Division Student Calendar for 2010-2011.
2. WCCC Adult & Community Education Division 2010-2011 Full-Time Student Handbook
3. WCCC Adult & Community Education Division 2010-2011 Career Enhancement Courses Student Handbook (Part-Time)

Roll Call: Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mrs. Larson, aye.
Motion carried.

L. Donations

DONATIONS

(113-10) Moved by Mrs. Raleigh seconded by Mrs. Larson to accept the following donation:

Tool chest (12-drawer) for HVAC program
Donated by: Grainger
c/o Simon Buckle, Branch Manager
1455 East Second St.
Franklin, OH

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Hillard, aye; Mrs. Larson, aye; Mrs. Raleigh, aye.
Motion carried.

M. Information Items

2009-2010 Student Scholarships

VI. OSBA COMMITTEE REPORTS

A. Legislative Liaison – Mike Kruse - None

B. Student Achievement Liaison – Esther Larson - None

VII. UPCOMING DATES

July 19-24, 2010 (M, T, W, Th, F, S)
Warren County Fair, Lebanon Fair Grounds

UPCOMING DATES

July 14-17, 2010 (W, T, F, S)
High Schools That Work Staff Development Conference
Louisville, Kentucky

July 28-30, 2010 (W, T, F)
CTAE All-Ohio Conference, Hyatt Regency, Columbus, OH

August 4, 2010 (Wednesday)
VIP Picnic @ Otterbein Pavilion
10:00 a.m. – 2:00 p.m.

August 16, 2010 (Monday)
“New Teachers” Technology Training

August 19, 2010 (Thursday) --- WCCC “New” Teacher Day

August 20, 2010 (Friday) --- WCCC Professional Development Day
(for all secondary certified staff)

August 23, 2010 (Monday) --- WCCC Teachers Work Day
(Commons area 7:30 a.m., Welcome Back)

August 24, 2010 (Tuesday) --- WCCC First Student Day – Juniors Only

August 25, 2010 (Wednesday) --- WCCC All Students Report

September 11, 2010 (Saturday) @ 8:30 a.m.
3rd Annual Jewell Education Foundation Golf Outing
(To benefit WCCC Student Scholarship/Financial Aid Fund)
Heatherwoode Golf Course, Springboro, OH

September 24-28, 2010 (F, S, SU, M, T)
ASBO Conference
Orlando, Florida

VIII. SUPERINTENDENT’S REPORT

Greentree update.
2009-2010 Enrollment Numbers, Level I
2009-2010 Enrollment Numbers, Level II
Projected Enrollment
Attendance Report by Program SY 2009-2010

IX. BOARD MEMBER COMMENTS

Discussion on the Duke Energy proposed tax decrease. Okay to proceed.

X. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

NONE

XI. EXECUTIVE SESSION

NONE

XII. ADJOURN

(114-10) Moved by Mr. Hillard seconded by Mr. Barton to adjourn the meeting at 6:40 p.m. Approval unanimous.

Bobbie Grice, President

Karen R. Royer, Treasurer

