



3529 N. State Route 48
Lebanon, OH 45036-1099
513-932-5677 or 1-877-547-5102
Fax: 513-934-0121
www.wccareercenter.com

WARREN COUNTY CAREER CENTER
BOARD OF EDUCATION MEETING

July 15, 2010

6:00 p.m.

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Adoption of agenda
 - D. Recognition of Guests

- II. *Public Participation on Agenda Items

- III. Presentations/Updates

- IV. Treasurer's Report
 - A. Minutes – Regular Meeting – June 28, 2010
 - B. Financial Report
 - C. Bank Reconciliation/Investments
 - D. Advances/Transfers
 - E. Informational – Adult Education Profit/Loss
 - F. Resolution #654-10 – Amended Appropriations FY 11, July 2010

V. New Business

A. Personnel

1. Resignation/Retirement

Recommend acceptance of the following resignation:

Brenda A. Daker
Effective: 7/31/10

2. Employment Recommendations

- a. Recommend approval of one-year contract for certified, adult education, full-time Program Instructor, based on 2010-2011 work calendar and salary schedule #25, pending completion of employment requirements and program enrollment, effective 7/1/10 – 6/30/11.

Levetra Staten
Step 3

- b. Recommend employment of the following adult education, certified, part-time instructors per salary schedule #28, as needed, pending completion of employment requirements and program enrollment, effective, 6/23/10 – 6/30/11.

Clarine Athy	Randall McWhorter
Marta Caceres	Mark Paduk
Stacey Lowing	Gretchen Pierce
Ed Massey	Rebecca Swafford
	Anita Young

- c. Recommend employment of the following adult education ABLE, classified, part-time personnel, salary schedule #1, and pending satisfactory completion of employment requirements.

Jeanette Juterbock
Secretary/Receptionist
\$12.60/Hr.
Not to exceed 24 hours per week.
Effective: 7/19/10 – 6/30/11

- d. Recommend employment of the following classified bus drivers, as needed, per Salary Schedule #24, effective 2010-2011 school year, pending satisfactory completion of background information as follows:

Rhonda Pangburn (formerly Rhonda Pannichella)
3.5 hours per day
Step 8

- e. Recommend employment during the 2010-2011 school year the following individuals as bus drivers for activities outside school hours (7:30 a.m. – 3:00 p.m.) on an as needed basis per WCVSD Teacher's Association Master Agreement and upon meeting Ohio Department of Transportation driving requirements.

Jim Cargo
Rick Centers
Steve Williamson

- f. Recommend approval for employment of the following classified summer maintenance/laborers, per Salary Schedule #1, not to exceed 15 hours per week, effective 7/16 – 8/19/10.

Cody Youngblood

B. Family and Civic Engagement Team for WCVSD

Recommend appointment of the following members to the Family and Civic Engagement Team for WCVSD, per Resolution 653-10.

Esther Larson – WCVSD Board of Education Liaison

C. Agreements/Contracts/Memorandum of Understandings

Recommend acceptance of the following agreements:

1. Aesop Customer Agreement
Subscription Fee: \$1,015.00 &
Set-up & Training Fee (One-time fee): \$3,750.00
Effective: 7/1/10 – 6/30/11
2. Plato Agreement
Fee: \$20,795.00
Effective: 7/1/10-6/30/11
3. Princeton Review Agreement
Fee: \$30,970.00
Effective: 7/1/10 – 6/30/11

D. WCCC Cafeteria Lunch Prices

Recommend approval of WCCC Cafeteria Lunch Prices for 2010-2011 school year as follows:

Student Breakfast	\$1.25
Adult Breakfast	\$1.75
Student Regular Lunch	\$2.80
Adult Lunch	\$3.00
Milk	\$.50

E. Resolution(s)

Recommend approval of the following resolution(s):

1. Resolution # 655-10 - IPP Waiver – Gateway to Success

F. WCCC 2010-2011 School Calendar (Revised)

Recommend adoption of revised WCCC 2010-2011 School Calendar.

[Advisory Dinner moved from Oct. 14th to Oct. 21, 2010.]

(ATTACHMENT A)

G. Handbooks/Resource Guide

Recommend adoption of the following:

1. The Learning Lab Preschool Parent Handbook, 2010-2011
ATTACHMENT B)
2. The Learning Lab Preschool Staff Handbook, 2010-2011
(ATTACHMENT C)

H. Disposition of Textbooks

Recommend approval for disposition of the following textbooks:

Qty	Title/Description	Publisher	Copyright
1	Teenage Pregnancy – a New Beginning	New Futures, Inc.	1996
1	Teaching Resource Book		
1	Webster’s Ninth New Collegiate Dictionary	Meriam Webster	1985
1	Webster’s New World Dictionary		1988
2	Teen Dad’s Student Workbook/Study Guide	Morning Glory Press	1993
5	Breast Feeding	New Futures, Inc.	1992
6	Student Study Guide for Teenage Pregnancy	New Futures, Inc.	1992
7	Breaking Free from Partner Abuse	Morning Glory Press	1993
8	Baby and Me – Pregnancy Workbook	Fink Inc.	1997
8	Exercise for a Healthy Pregnancy & Birth	New Futures, Inc.	1992
8 bxs	Recording Introduction to Medical Office Transcript, 2 nd Edition		2003
9	But What About Me	Morning Glory Press	1996
10	Health Video – Vol. 1, Pregnancy, Mom & Unborn Baby	Human Care, Inc.	1993
13	Teenage Pregnancy Resource Book for Teens	New Futures, Inc.	1992
28	Health Video Library, Vol. 3, Birth & 1 st Four Weeks	Human Care, Inc.	1993
31	Health Video Library, Vol 3	Human Care, Inc.	1993
31	Seven Plays of Mystery and Suspense		1982
50	Spreadsheet Application Job Based Tester		1993
50	Database Application Job Level Tasks		1993
3 bxs	Accounting Textbooks		
	Misc. Textbooks		

VI. OSBA Committee Reports

A. Legislative Liaison – Mike Kruse

B. Student Achievement Liaison - Esther Larson

VII. Upcoming Dates

July 14-17, 2010 (W, T, F, S)

High Schools That Work Staff Development Conference
Louisville, Kentucky

July 19-24, 2010 (M, T, W, Th, F, S)

Warren County Fair, Lebanon Fair Grounds

July 28-30, 2010 (W, T, F)

CTAE All-Ohio Conference, Hyatt Regency, Columbus, OH

August 4, 2010 (Wednesday)

VIP Picnic @ Otterbein Pavilion
10:00 a.m. – 2:00 p.m.

August 16, 2010 (Monday)

“New Teachers” Technology Training

August 19, 2010 (Thursday) --- WCCC “New” Teacher Day

August 20, 2010 (Friday) --- WCCC Professional Development Day
(for all secondary certified staff)

August 23, 2010 (Monday) --- WCCC Teachers Work Day

(Commons area 7:30 a.m., Welcome Back)

August 24, 2010 (Tuesday) --- WCCC First Student Day – Juniors Only

August 25, 2010 (Wednesday) --- WCCC All Students Report

September 11, 2010 (Saturday) @ 8:30 a.m.

3rd Annual Jewell Education Foundation Golf Outing
(To benefit WCCC Student Scholarship/Financial Aid Fund)
Heatherwoode Golf Course, Springboro, OH

September 24-28, 2010 (F, S, SU, M, T)

OASBO Conference
Orlando, Florida

November 30 – December 4, 2010

Ohio Association for Career & Technical Education (ACTE) Expo 2010
Las Vegas, NV

VIII. Superintendent's Report

- Greentree Update
- HSTW Site Visit
- Beginning of School Year 2010-2011

IX. Board Member Comments

X. *Public Participation on Non-Agenda items

XI. Executive Session – Personnel

XII. Adjourn

* A maximum of 30-minutes of public participation may be permitted at each board meeting. Each person addressing the board shall give their name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The board's guidelines for public participation will be followed.

Mission

To prepare youths and adults to make informed career choices and to successfully enter, compete, and advance in a changing world.

Vision

WCCC is the valued partner of choice within the educational and economic systems of our communities, by providing quality academic and career technical education. We pave the way for a future of opportunities unique to each of our learners.