



WARREN COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

**January 14, 2010**  
**ORGANIZATIONAL MEETING**

- I. Call to Order
  - A. Pledge of Allegiance
  
- II. Oath of Office for Newly Appointed Board Members
  
- III. Roll Call
  - A. Recognition of Guests
  
- IV. Election of President
  - A. Nominations
  - B. Motion to Close Nominations
  - C. Motion to Elect
  - D. Oath of Office

New President now officially presides.
  
- V. Election of Vice President
  - A. Nominations
  - B. Motion to Close Nominations
  - C. Motion to Elect
  - D. Oath of Office
  
- VI. Public Participation on Agenda Items
  
- VII. Introduction(s)/Presentation(s)
  - A. National School Board Recognition Month
  
  - B. Tom Harris – Overview of Adult Education
  
  - C. Gary Patton/Jeff Lumpkins – Overview of Secondary Education
  
- VIII. Establish service fund for the board in the maximum amount authorized by statute (O.R.C. 3315.15).

IX. Board Appointment

A. Legislative Liaison to OSBA

B. Student Achievement Liaison

X. Treasurer's Report

A Minutes – Regular Meeting, December 17, 2009

B. Financial Report

C. Bank Reconciliation/Investments

D. Advances/Transfers

E. Amended Appropriations Resolution 624-10, January 2010

F. Resolutions:

1. #R-625-10 Authorizing the Treasurer to secure advances on tax settlements from the Auditor when funds are available and payable to the school district.
2. #R-626-10 Authorizing the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received and when the merchandise has been received in good condition.
3. #R-627-10 Authorizing the Treasurer to invest interim funds and report the investments to the Board as the next meeting for approval.

XI. New Business

A. Executive Session – Discussion of personnel and pending litigation with attorney.

B. Resolutions

1. Recommend approval of the following board resolutions “a-k”, which will commence and remain in effect from 1/1/10 – 1/13/11:

- a. #R-628-10 Resolution authorizing prepayment or reimbursement by Treasurer for board of education members, administrators, and other school employees for approved expenses incurred at meetings, conventions, etc.
- b. #R-629-10 Resolution authorizing the Superintendent to employ temporary personnel, as needed, subject to vote of ratification by the Board.
- c. #R-630-10 Resolution authorizing the Superintendent be appointed as Purchasing Agent for the Warren County Vocational School District.
- d. #R-631-10 Resolution authorizing the Superintendent to approve attendance for workshops, meetings and conferences for employees and report as such to the Board.
- e. #R-632-10 Resolution authorizing the Superintendent and Treasurer to attend meetings of interest on national, state and local levels.
- f. #R-633-10 Resolution authorizing the Superintendent to serve as the Board’s designee/hearing officer for the purpose of hearing suspension appeals, unless the suspension is issued by the Superintendent at which time the Board of Education is the hearing officer.
- g. #R-634-10 Resolution authorizing Superintendent to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.

- h. #R-635-10 Resolution authorizing Patti Veroni as Title IX Section 504 Coordinator for staff.
- i. #R-636-10 Resolution authorizing Kim Gambill as Title IX Section 504 Coordinator for students.
- j. #R-637-10 Resolution authorizing ~~2009~~ 2010 membership renewals in the Ohio and National School Boards Association including subscriptions to the “Briefcase” and “Negotiator”, the Ohio School Boards Membership and Legal Assistance Fund; Association Career Technical Education (ACTE) and Ohio Association Career Technical Education (Ohio ACTE).

C. Personnel

1. **Retirement**

Recommend acceptance of the following retirement from:

**Kathleen Anderson**

Effective: 6/30/10

**Christine E. Hamm**

Effective: 6/30/10

**Ruth “Jean” Puckett**

Effective: 5/31/10

**Linda Rudduck**

Effective: 6/30/10

**R. Douglas Schlosser**

Effective: 11/30/10

2. Leave of Absence

Recommend two (2) days (February 25 and 26, 2010) unpaid leave of absence for **Mark Rogal**.

3. Tour Guides

Recommend approval of the following individuals as tour guides for WCCC’s 8<sup>th</sup> grade visitation day(s) at a rate of \$85.00 per day.

**Elizabeth Bradley**

**Bob Ferguson**

4. Recommend employment of the following adult education, certified, part-time instructor per salary schedule #28, as needed, pending completion of employment requirements and program enrollment effective 1/15/10 – 6/30/10.

**John Brown**  
**Ken Karkiewicz**

5. Recommend employment of secondary, certified, substitute personnel, effective 2009-2010 school year, pending satisfactory completion of employment requirements.

**Kimberly A. Brassfield**

6. Recommend employment of the following individual(s) for Thursday School Instructor, on an as needed basis, (after school when the regularly scheduled Thursday School instructor is unavailable), for an amount of \$40.00 per session, effective 2009-2010 school year:

**Stephanie Gale**

D. Board Policies

1. Recommend adoption of the following board policy

BCFA – Business Advisory Committee to the Board

BCFB – Family and Civic Engagement Committee

EBAA – Reporting of Hazards

EBC – Emergency Safety Plans

EBCD - Emergency Closings

IGD – Co-curricular and Extra Activities

IKFC – Graduation Competencies and Requirements

IND/INDA – School Ceremonies and Observances; Patriotic Exercises

IGBA – Programs for Students with Disabilities

JGA – Corporal Punishment

2. First reading of the following board policies (ATTACHMENT A):

- BBA – School Board Powers and Duties
- CCB – Staff Relations and Lines of Authority
- EBCE – Protection for Reporting Safety Violations
- EBCE-R - Protection for Reporting Safety Violations
- EEACC (also JFCC) Student Conduct on School Buses
- JECE – Student Withdrawal from School
- JN – Student Fee, Fines, Charges and Pre-Pays
- KK – Visitors to the Schools
- KL – Public Complaints

E. Course of Studies/Curriculum

1. Recommend adoption of the following Course of Studies for Adult and Community Education\_Course of Studies.

- ~~AWS Certified Welder~~
- Cosmetology
- Electrical Power Line Mechanic
- Heating, Ventilation and Air Conditioning
- Heavy Equipment & Site Construction Technology
- ~~Industrial Maintenance~~ **Electromechanical PLC Technician**
- ~~Information Technology~~
- Medical Billing/Coding
- Medical Assistant
- Multi-Skilled Technician
- ~~Welding~~

F. Agreement(s)/Contract(s)/Memorandum of Understanding(s)

1. Service Agreement  
Recommend approval of service agreement with Konica in the amount of \$82.50 a month.
2. Affiliation Agreement  
Recommend to approve the amendment to the affiliation agreement between TriHealth, Inc. and Warren County Career Center “as set forth in this HITECH Act amendment.”

G. Donation(s)

Recommend acceptance of the following donation(s):

1. Anonymous money donation from WCCC staff donated to WCCC Principal's Fund for WCCC student holiday needs in the amount of \$20.00.

H. Informational

- Professional Leave Tally (ATTACHMENT B)
- Enrollment Level I (ATTACHMENT C)
- Enrollment Level II (ATTACHMENT D)
- Changes in Enrollment (ATTACHMENT E)

I. Upcoming Events

January 2010 – School Board Recognition Month

January 21, 2010 (Thursday)

WCCC Perfect Attendance Breakfast (Administration serves.)

7:15 – 7:45 a.m. for staff; 8:15 – 9:00 a.m. for students

WCCC Main Building, Commons area

January 26-28, 2010

30<sup>th</sup> Annual Career-Technical & Adult Education Legislative Seminar  
Hyatt on Capitol Square, Columbus, OH

February 2010

Career and Technical Education Month

February 4, 2010

WCVSD Board of Education Work Session

5:30 p.m. Dinner; 6:00 p.m. Work Session

WCCC Administration Building

February 22, 2010 --- HSTW Assessment

8:30 – 9:30 a.m., WCCC Commons

February 22-24, 2010

Ohio Economic Education Summit, Hyatt Regency, Columbus

March 8-10, 2010

ACTE National Policy Seminar

Arlington, VA

XII. Superintendent's Report

- Construction Update
- WCVSD Board of Education Work Session
  - Thursday, February 4, 2010;  
5:30 p.m. Dinner, 6:00 p.m. Work Session  
Location: WCCC Administration Building
- Special Education Coordinators Meeting

XIII. Board Member Comments

XIV. Public Participation

XV. Adjourn

Mission

To prepare youths and adults to make informed career choices and to successfully enter, compete, and advance in a changing world.

Vision

WCCC is the valued partner of choice within the educational and economic systems of our communities, by providing quality academic and career technical education. We pave the way for a future of opportunities unique to each of our learners.