

ORGANIZATIONAL MEETING

January 14, 2010

The Warren County Vocational School District met on Thursday, January 14, 2010 for the organizational meeting at 6:00 p.m. in the Administration Building of the Warren County Vocational School District. The meeting was called to order by Mrs. Bobbie Grice, President Pro Tempore.

I. CALL TO ORDER

A. Pledge of Allegiance

II. OATH OF OFFICE FOR NEWLY APPOINTED BOARD MEMBERS

The Oath of Office was administered by the Treasurer to the following new Board Members:

- Paul Hillard - Franklin
- Bonnie Baker-Hicks – Kings
- Lori Raleigh - Franklin
- Mike Kruse - Springboro

III. ROLL CALL

|           |                         |         |
|-----------|-------------------------|---------|
| ROLL CALL | Mr. Dave Barton         | present |
|           | Mrs. Bobbie Grice       | present |
|           | Mrs. Bonnie Baker-Hicks | present |
|           | Mr. Paul Hillard        | present |
|           | Mr. Michael Kruse       | present |
|           | Mrs. Esther Larson      | present |
|           | Mrs. Lori Raleigh       | present |

A. Recognition of Guests

- |               |                          |
|---------------|--------------------------|
| Peg Allen     | WCCC                     |
| Gary Patton   | WCCC                     |
| Jeff Lumpkins | WCCC                     |
| Tom Harris    | WCCC Adult Ed            |
| Nancy Fields  | Turtlecreek Twp Resident |

(01-10) Moved by Mr. Kruse seconded by Mr. Barton to approve the revised agenda.

REVISED AGENDA

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Hillard, aye. Motion carried.

IV. ELECTION OF PRESIDENT

A. Nominations

Mr. Barton nominated Mrs. Grice as President

B. Motion to Close Nominations

(02-10) Moved by Mr. Hillard seconded by Mrs. Larson to close the nominations for President.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Hillard, aye; Mr. Barton, aye. Motion carried.

C. Motion to Elect

No Action Taken

D. Oath of Office

PRESIDENT

Oath of Office of President was administered by the Treasurer to Bobbie Grice, President of the Board.

The new President, Bobbie Grice, officially presides over the meeting.

V. ELECTION OF VICE PRESIDENT

A. Nominations

VICE  
PRESIDENT

Mrs. Grice nominated Mr. Barton as Vice President.

B. Motion to Close Nominations

(03-10) Moved by Mrs. Baker-Hicks seconded by Mrs. Larson to close the nominations for Vice President.

Roll Call: Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Hillard, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye. Motion carried.

C. Motion to Elect

No Action Taken

D. Oath of Office

Oath of Office of Vice President was administered by the Treasurer to Dave Barton, Vice President of the Board.

VI. PUBLIC PARTICIPATION ON AGENDA ITEMS

None

VII. INTRODUCTIONS/PRESENTATIONS

A. National School Board Recognition Month

B. Tom Harris – Overview of Adult Education

C. Gary Patton/Jeff Lumpkins – Overview of Secondary Education

VIII. ESTABLISH SERVICE FUND

SERVICE  
FUND

(04-10) Moved by Mr. Hillard seconded by Mrs. Raleigh to establish service fund for the board in the maximum amount authorized by statute (O.R.C. 3315.15).

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Hillard, aye;  
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;  
Mr. Kruse, aye. Motion carried.

IX. BOARD APPOINTMENT

A. Mr. Kruse appointed as Legislative Liaison to OSB

B. Esther Larson appointed as Student Achievement Liaison

X. TREASURER'S REPORT

MINUTES  
DEC. 17, 2009

A. Minutes

(05-10) Moved by Mr. Kruse seconded by Mr. Barton to approve the the minutes from the December 17, 2009 regular board meeting.

Roll Call: Mrs. Raleigh, aye; Mr. Hillard, abstain; Mr. Barton, aye;  
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;  
Mrs. Larson, abstain. Motion carried.

B. Financial Report

C. Bank Reconciliation/Investments

D. Advances/Transfers

(06-10) Moved by Mr. Hillard seconded by Mrs. Larson to approve the reports as presented by the Treasurer, items, B, C, D with advances/transfers as follows:

ADVANCES/  
TRANSFERS

| FROM              | TO            | AMOUNT       |
|-------------------|---------------|--------------|
| 001-7410-921      | 006-5210      | \$ 3,000.00  |
| 001-7410-921      | 012-5210-9007 | \$ 7,600.00  |
| 001-7410-921      | 200-5210-9230 | \$ 510.00    |
| 501-7200-910-9909 | 501-5100-9910 | \$ 10,348.65 |

Roll Call: Mr. Hillard, aye; Mr. Barton, aye; Mrs. Grice, aye;  
Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye;  
Mrs. Raleigh, aye. Motion carried.

RES. #624-10

E. Amended Appropriations Resolution #624-10 for January 2010.

(07-10) Moved by Mrs. Larson seconded by Mrs. Raleigh to approve the Amended Appropriations Resolution #624-10, January 2010.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;  
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;  
Mr. Hillard, aye. Motion carried.

RESOLUTION  
#625-10  
THRU  
#627-10

F. Resolutions

1. (08-10) Moved by Mrs. Baker-Hicks seconded by Mr. Barton to approve the following resolutions:

Resolution #625-10 Authorizing the Treasurer to secure advances on tax settlements from the Auditor when funds are available and payable to the school district.

Resolution #626-10 Authorizing the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received and when the merchandise has been received in good condition.

Resolution #627-10 Authorizing the Treasurer to invest interim funds and report the investments to the Board at the next meeting for approval.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;  
Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Hillard, aye;  
Mr. Barton, aye. Motion carried.

G. 2011 Tax Budget

2011  
TAX  
BUDGET

(09-10) Moved by Mr. Hillard seconded by Mrs. Larson to approve the 2011 Tax Budget.

Roll Call: Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye;  
Mrs. Raleigh, aye; Mr. Hillard, aye; Mr. Barton, aye;  
Mrs. Grice, aye. Motion carried.

XI. NEW BUSINESS

EXEC.  
SESSION

(10-10) Moved by Mr. Kruse seconded by Mrs. Raleigh to enter into Executive Session at 6:38 p.m. to discuss personnel and the pending litigation with attorney.

Roll Call: Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Hillard, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye. Motion carried.

The Board reconvened at 7:00 p.m.

B. Resolutions

RESOLUTIONS

#628-10  
THRU  
#637-10

(11-10) Moved by Mrs. Baker-Hicks seconded by Mr. Hillard to approve the following board resolutions “a-j”, which will commence and remain in effect from 1/1/10 – 1/13/11:

a. #R-628-10 Resolution authorizing prepayment or reimbursement by Treasurer for board of education members, administrators, and other school employees for approved expenses incurred at meetings, conventions, etc.

b. #R-629-10 Resolution authorizing the Superintendent to employ temporary personnel, as needed, subject to vote of ratification by the Board.

c. #R-630-10 Resolution authorizing the Superintendent be appointed as Purchasing Agent for the Warren County Vocational School District.

d. #R-631-10 Resolution authorizing the Superintendent to approve attendance for workshops, meetings and conferences for employees and report as such to the Board.

e. #R-632-10 Resolution authorizing the Superintendent and Treasurer to attend meetings of interest on national, state and local levels.

f. #R-633-10 Resolution authorizing the Superintendent to serve as the Board’s designee/hearing officer for the purpose of hearing suspension appeals, unless the suspension is issued by the Superintendent at which time the Board of Education is the hearing officer.

g. #R-634-10 Resolution authorizing Superintendent to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.

h. #R-635-10 Resolution authorizing Patti Veroni as Title IX Section 504 Coordinator for staff.

i. #R-636-10 Resolution authorizing Kim Gambill as Title IX Section 504 Coordinator for students.

j. #R-637-10 Resolution authorizing 2010 membership renewals in the Ohio and National School Boards Association including subscriptions to the “Briefcase” and “Negotiator”, the Ohio School Boards Membership and Legal Assistance Fund; Association Career Technical Education (ACTE) and Ohio Association Career Technical Education (Ohio ACTE).

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Hillard, aye;  
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;  
Mr. Kruse, aye. Motion carried.

C. Personnel

(12-10) Moved by Mrs. Baker-Hicks seconded by Mrs. Larson to approve the following:

1. Retirement

Approve the following retirement from:

Kathleen Anderson  
Effective: 6/30/10

Christine E. Hamm  
Effective: 6/30/10

Ruth “Jean” Puckett  
Effective: 5/31/10

Linda Rudduck  
Effective: 6/30/10

R. Douglas Schlosser  
Effective: 11/30/10

2. Leave of Absence

Approve two (2) days (February 25 and 26, 2010) unpaid leave of absence for Mark Rogal.

RETIREMENTS

3. Tour Guides

TOUR  
GUIDES

Approve the following individuals as tour guides for WCCC's 8<sup>th</sup> grade visitation days at a rate of \$85.00 per day:

Elizabeth Bradley  
Bob Ferguson

ADULT  
ED

4. Approve employment of the following adult education, certified, part-time instructors per salary schedule #28, as needed, pending completion of employment requirements and program enrollment effective 1/15/10 – 6/30/10:

John Brown  
Ken Karkiewicz

SECONDARY  
SUB

5. Approve employment of secondary, certified substitute personnel, effective 2009-2010 school year, pending satisfactory completion of employment requirements:

Kimberly A. Brassfield

THURSDAY  
SCHOOL  
INSTRUCTOR

6. Approve employment of the following individual for Thursday School Instructor, on an as needed basis (after school when the regularly scheduled Thursday School Instructor is unavailable), for an amount of \$40.00 per session, effective 2009-2010 school year:

Stephanie Gale

Roll Call: Mrs. Raleigh, aye; Mr. Hillard, aye; Mr. Barton, aye;  
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;  
Mrs. Larson, aye. Motion carried.

D. Board Policies

1. (13-10) Moved by Mrs. Baker-Hicks seconded by Mrs. Raleigh to adopt the following board policies:

BOARD  
POLICIES

BCFA – Business Advisory Committee to the Board  
BCFB – Family and Civic Engagement Committee  
EBAA – Reporting of Hazards  
EBC – Emergency Safety Plans  
EBCD - Emergency Closings  
IGD – Co-curricular and Extra Activities  
IKFC – Graduation Competencies and Requirements  
IND/INDA – School Ceremonies and Observances; Patriotic Exercises  
IGBA – Programs for Students with Disabilities  
JGA – Corporal Punishment

Roll Call: Mr. Hillard, aye; Mr. Barton, aye; Mrs. Grice, aye;  
Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye;  
Mrs. Raleigh, aye. Motion carried.

2. First reading of the following board policies - No Action

BBA – School Board Powers and Duties  
CCB – Staff Relations and Lines of Authority  
EBCE – Protection for Reporting Safety Violations  
EBCE-R - Protection for Reporting Safety Violations  
EEACC (also JFCC) Student Conduct on School Buses  
JECE – Student Withdrawal from School  
JN – Student Fee, Fines, Charges and Pre-Pays  
KK – Visitors to the Schools  
KL – Public Complaints

E. Course of Studies/Curriculum

COURSE  
OF STUDIES

1. (14-10) Moved by Mrs. Baker-Hicks seconded by Mrs. Larson to  
adopt the following course of studies for Adult and Community  
Education Course of Studies:

AWS Certified Welder  
Cosmetology  
Electrical Power Line Mechanic  
Heating, Ventilation and Air Conditioning  
Heavy Equipment & Site Construction Technology  
Electromechanical PLC Technician  
Medical Billing/Coding  
Medical Assistant  
Multi-Skilled Technician

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;  
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;  
Mr. Hillard, aye. Motion carried.

F. Agreements/Contracts/Memorandum of Understandings

KONICA  
AGREEMENT

1. (15-10) Moved by Mr. Hillard seconded by Mrs. Raleigh to approve  
the service agreement with Konica in the amount of \$82.50 per month.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;  
Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Hillard, aye;  
Mr. Barton, aye. Motion carried.



February 4, 2010  
WCVSD Board of Education Work Session  
5:30 p.m. Dinner; 6:00 p.m. Work Session  
WCCC Administration Building

February 22, 2010 --- HSTW Assessment  
8:30 – 9:30 a.m., WCCC Commons

February 22-24, 2010  
Ohio Economic Education Summit, Hyatt Regency, Columbus

March 8-10, 2010  
ACTE National Policy Seminar  
Arlington, VA

XII. SUPERINTENDENT'S REPORT

SUPT.  
REPORT

Construction Update

WCVSD Board of Education Work Session  
Thursday, February 4, 2010  
5:30 p.m. Dinner, 6:00 p.m. Work Session  
Location: WCCC Administration Building  
Special Education Coordinators Meeting

XIII. BOARD MEMBER COMMENTS

Paul expressed his thanks to all for the warm welcome.

XIV. PUBLIC PARTICIPATION

Nancy Fields expressed she hopes construction issue is settled easily.

XV. ADJOURN

ADJOURN

(18-10) Moved by Mr. Barton seconded by Mrs. Larson to adjourn the meeting at 7:29 p.m. Approval unanimous.

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Bobbie Grice, President

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Karen R. Royer, Treasurer