



**BOARD OF EDUCATION
MEETING**

AGENDA

September 17, 2009 --- 6:00 p.m.

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Recognition of Guests

II. Public Participation on Agenda Items

III. Presentation/Recognitions

- A. Introduction of WCCC “New” Staff for 09-10 school year.

Brittany Doseck

Maria Krohn

Chris Tamar

- B. Follow-up on Special Education Update
JoAnn Feltner

- C. Overview of Adult Education
Tom Harris, Director of Adult & Community Education

- D. Overview of Secondary Program
Gary Patton, Director of Secondary Education

- E. WCCC/Jewel Foundation Golf Outing for Scholarships
Joel Anderson, Director of Curriculum

IV. Treasurer's Report

A. Minutes – Regular Meeting – August 20, 2009

B. Minutes - Special Meeting – August 27, 2009

C. Financial Report

D. Bank Reconciliation/Investments

E. Advances/Transfers

F. Amended Appropriations Resolution # 617-09 for September 2009

G. Transfer of \$127,566.04 from General Fund to Adult Education to cover the salary and benefit cost of the Adult Education Director and secretary.

H. Insurance Rates

Recommend approval of new insurance rates:

1. Anthem - 6.7% increase, effective 10/1/09

- Effective October 1, prescription drug coverage will change from a \$10/\$20/\$30 to a \$10/\$25/\$40.
- Mail in orders has changed from a 60 day supply to 90 days.

Family Plan - \$1,063.31/month
Employee + Children - \$765.17/month
Single Plan - \$425.10/month

Board share is 85% of total cost

2. Vision – 6.4 % increase, effective 10/1/09

Family Plan - \$16.90/month
Single Plan - \$7.25/month

Board share is 85% of total cost

3. Dental Care Plus - 9% increase, effective 10/1/09

- Traditional Option – In Network

Family Plan - \$89.46/month
Single Plan - \$30.84/month

- Indemnity Option – Out of Network

Family Plan - \$100.19/month
Single Plan – \$34.54/month

Board share is 85% of total cost

V. New Business

A. Personnel

1. Retirement

Recommend acceptance of retirement resignation for the following individual:

Wendell Robinson

Effective: 10/1/09

2. Resignation

Recommend acceptance of resignation for the following individual:

Jennifer L. Arns

Effective: 9/4/09

3. Unpaid Leave of Absence

Recommend an unpaid leave of absence per WCVSD Master Agreement, 7/1/09-6/30/12, Article XV – Leaves of Absence, Item “I” – General Leave, as follows:

Peggy Hamilton

December 2 – 18, 2009 (unpaid)

4. Employment Recommendations

- a. Recommend employment of the following adult education, certified, part-time instructor per salary schedule #28, as needed, pending completion of employment requirements and program enrollment, effective 9/18/09 – 6/30/10.

Michele Brakie

Greg Hauser

- b. Recommend employment of the following adult education, certified, part-time instructor per salary schedule #28, as needed not to exceed 24 hours per week, pending completion of employment requirements and program enrollment, effective 9/18/09 – 6/30/10.

Daniel Hautzinger

- c. Recommend employment of secondary certified, substitute personnel, as needed, effective 2009-2010 school years, pending satisfactory completion of employment requirements.

Brittany Brown

Charity Hornback

Cheryl Kayser

Kimberly Parrillo

Dana Robinson

- d. Recommend employment of the following individual as adult education, certified, full-time program coordinator at a salary of \$60,000.00 per calendar days, pro-rated, pending completion of employment requirements and program enrollment, effective 9/18/09 – 6/30/10.

Ben Brigham

- e. Recommend employment of the following individual(s) for Thursday School Instructor, on an as needed basis after school, for an amount of \$40.00 per session, effective 2009-2010 school year:

Kathleen Cole

- f. Recommend approval of banquet/cafeteria workers for the 2009-2010 school year, as needed, not to exceed 21 hours total at a rate of \$24.34 an hour per WCVSD Master Agreement, 7/1/09-6/30/12, Article XVIII – Economic Provisions, “G” – Supplemental Salary, Item “I” – Banquet Service.

Kathleen Cole

Teresa Collins

- g. Recommend employment of the following classified, substitute personnel, as needed, effective 2009-2010 school year, pending satisfactory completion of employment requirements.

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B. Executive Session – Personnel Issues

C. WCCC Advisory Committee(s)

1. Recommend approval of WCCC Secondary Education Program Advisory Committees for the 2009-2010 school year. (Attachment A)
2. Recommend approval of the WCCC District Business Advisory Council. (Attachment B)
3. Recommend approval of WCCC Adult Education Program Advisory Committees for the 2009-2010 school year. (Attachment C)

D. Textbook

1. Recommend textbook adoption for 2009-2010. (Attachment D)

E. Adjustment/Correction

Recommend adjustment/correction as follows:

1. Recommend approval of revised contract with FormShare, LLC for Business Process Automation, effective 8/13/09 – 6/30/11; year one for the amount of ~~\$4,690.00~~ \$3,640.00.

F. Board Policy

1. First Reading Revision – IGE-R – Adult Education (Attachment E)

G. Donation(s)

1. Recommend acceptance of the following donation(s):

<u>Donations</u>	<u>Donatee</u>
Python II Radar Device Serial # 550000861	Clearcreek Township Trustees Clearcreek Township Police Dept. 7593 Bunnell Hill Road Springboro, OH 45066
Sears Lifestyle Expanse 850 Treadmill Model 831297191, Serial # H84145898	Mrs. Vicky Piper 2142 Loeb Drive Lebanon, OH 45036
4 Rabbits 1 Guinea Pig 2 Hamsters 8 Mice 4 Rats 2 Birds 1 Chinchilla 2 Sugargliders	Donated to Vet Science Program (During breaks animals will be cared for by students.)

H. Attendance at SW Region Fall Conference Recognition – 10/8/09
To be held at Great Oaks (Scarlet Oaks)
(WCCC Landscaping Technology - Multi District Impact Program)
(Registration deadline: 9/28/09)

I. Vehicle

1. Recommend not to accept the current bid on the 1950 Packard automobile.
2. Recommend authorizing the commencement of re-bidding on the 1950 Packard automobile.

J. Agreements/Contracts/Memorandum of Understandings

1. Recommend approval to mediate (claim lodged by Rhecors General Contractors) at a rate of \$260.00 per hour to be split by the parties involved.

VI. OSBA Committee Reports

- A. Legislative Liaison – Bobbie Grice
- B. Student Achievement Liaison - Diane Trifiro

VII. Upcoming Dates

September 30 – October 3, 2009
National Career Pathways Network (NCPN) '09 Annual Conf.
Atlanta, GA

October 8, 2009, 5:30 – 7:30 p.m.
Southwest Region Fall Conference
Great Oaks ITCD, Scarlett Oaks Campus
3254 Kemper Rd., Cincinnati, OH

October 15, 2009
WCCC Advisory Committee's Meeting
WCVSD Board of Education Meeting

October 22, 2009, 6-8 p.m.
Project SEARCH Open House
Otterbein, 585 N. SR-741, Lebanon

October 26 – November 8, 2009
OGT Testing, WCCC

November 3, 2009 – Election Day

November 3, 2009 – WCCC Professional Development Day (Secondary & Adult Ed.)
(WCCC Main Campus no school)

November 12, 2009, 3:00 – 8:00 p.m. - WCCC Parent/Teacher Conferences

November 8-11, 2009 - OSBA Capital Conf., Columbus, OH

November 10, 2009

OAJVS Breakfast and Business Meeting at the OSBA Capital Conference,
Columbus, OH

November 11, 2009

3rd Annual Veteran's Day Breakfast, 8:00 a.m., WCCC Commons Area

November 19-21, 2009

Ohio Association for Career & Technical Education (ACTE) 2009 Convention
and Career Tech Expo to be held in Nashville, TN

November 25-27, 2009 - WCCC Campus Closed – Thanksgiving Recess

November 30 – December 1, 2, 2009 – Sophomore Visitation

December 10, 2009 - WCCC Sophomore Open House

December 17, 2009 - WCVSD Board of Education Meeting/Holiday Reception
WCCC Commons, 6:00 p.m. [social/hors d'oeuvres]

December 24, 25, 31, 2009 and January 1, 2010

WCCC Campus Closed – WCCC Holiday Break

January 26-28, 2010

30th Annual Career-Technical & Adult Education Legislative Seminar
Hyatt on Capitol Square, Columbus, OH

VIII. Superintendent's Report

- 2009-2010 Enrollment Numbers, Level I (Attachment F)
- 2009-2010 Enrollment Numbers, Level II (Attachment G)
- Update on Force Main System

IX. Informational Items

- Professional Leave Tally (Attachment H)
- OSBA/ESC Leadership Academy (Attachment I)
- Affiliation Agreements
To obtain clinical experiences for Adult and Community Education Medical Program Students at the following agencies:
 - Optimum Management
9860 Redhill Drive
Cincinnati, OH 45242
 - Cedar Village
5467 Cedar Village Drive
Mason, OH 45040

X. Board Member comments

XI. Executive Session - Personnel Evaluation

XII. Adjourn

Mission

To prepare youths and adults to make informed career choices and to successfully enter, compete, and advance in a changing world.

Vision

WCCC is the valued partner of choice within the educational and economic systems of our communities, by providing quality academic and career technical education. We pave the way for a future of opportunities unique to each of our learners.