



WCVSD  
BOARD OF EDUCATION

AGENDA

August 20, 2009 --- 6:00 p.m. --- Administration Building

- I. Call to Order
  - A. Roll Call
  - B. Pledge of Allegiance
  - C. Recognition of Guests
  
- II. Public Participation on Agenda Items
  
- III. Presentation(s)
  - A. SODEXO, Shari Jones
  - B. Construction Update
  
- IV. Executive Session – Pending Legal Action, discussion with Attorney
  
- V. Treasurer’s Report
  - A. Minutes --- Regular Meeting – July 16, 2009  
Special Meetings – July 29, 2009, and August 3, 2009
  - B. Financial Report
  - C. Bank Reconciliation/Investments
  - D. Advances/Transfers
  - E. Amended Appropriations Resolution # 616-09, August FY 09
  - F. Informational – Adult & Community Education Profit/Loss Update

VI. New Business

A. Benefits/Salaries/Salary Schedules

1. Recommend approval of Adult and Community Education full-time coordinators and full-time instructor's salary and benefits for 2009-2010. (Salary/Salary Schedules remain the same as 2008-2009.)
2. Recommend approval of classified and certified administrators (not including superintendent and treasurer) salary and benefits for 2009-2010. (Salary Schedules remain the same as 2008-2009.)

B. Personnel

1. Leave Request

Recommend approval of leave request as follows:

**Kristin A. Wineberg**

Maternity leave (per 7/1/09 – 6/30/12 WCVSD Teacher's Association Master Agreement, Article XV, Section B).

Anticipated Effective Date: 10/19/09

(maximum length of leave request – 12 weeks)

2. Resignation(s)

Recommend acceptance of resignation(s) from:

**Derek Brown** (Adult & Community Education)

Effective: 8/6/09

3. Employment Recommendations

- a. Recommend employment of the following adult education certified part-time instructors, per Salary Schedule #28, as needed, pending completion of employment requirements and program enrollment.

Effective 7/1/09 – 6/30/10

**Marta Caceras**

**Sandra Harris**

**Mark Paduk**

**Anita Young**

Effective 8/21/09 – 6/30/10

**Scott Davis**

**Mark Greateorex**

**Greg Hauser**

**Michael Reigelsperger**

- b. Recommend employment of the following G.E.D. Examiners at \$85.00 per testing session, as needed, pending completion of employment requirements, effective 7/01/09 – 6/30/10.

**Ellisa Johnson**

**Shirley Rhoten**

- c. Recommend employment of the following secondary, certified, substitute personnel, as needed, effective 2009-2010 school years, pending satisfactory completion of employment requirements.

**Maya Dorsey**

**Todd Richhart**

**Corey Tuck**

**Amy Webb**

**Carolyn Witham**

4. Extended Time

Recommend approval of supplemental contract for extended time for the following individual(s):

<b>Greg Beasley</b>	2 days, 2008-2009 school year
<b>Diane Ciolli</b>	½ day on 8/11/09
<b>Rod Dillon</b>	1 day on 8/13/09
<b>Mikele Giambra</b>	1 day on 8/18/09
<b>Yvonne Kaszubowski</b>	2 days, 2008-2009 school year
<b>Mark Rogal</b>	2 days, 2008-2009 school year
<b>Jack Worley</b>	1 day on 8/18/09

C. Adjustment/Correction

Recommend adjustment/correction as follows:

1. Extended Time and Contract

(Correction to 7/16/09 Board Agenda):

~~Marie Krohn~~ **Maria Krohn**

Effective: 2009-2010 school year

2. Agreements/Contracts/Memorandum of Understandings

(Adjustment in amount from 7/16/09 Board Agenda):

Recommend approval of purchasing the following services for the 2009-2010 school year from Warren County Educational Service Center (WCESC) 320 Silver Street, Lebanon, not to exceed ~~\$54,765.48~~ **\$55,065.48** as follows:

**Resource Coordinator/Intervention Coordinator**

Effective: 8/1/09 – 6/30/10

**OGT Tutoring**

Effective: 2009-2010 School year

D. Agreements/Contracts/Memorandum of Understandings

Recommend acceptance of the following:

1. Griffin Industries – Spend Cooking Oil Removal Service Agreement commencing on 7/21/09, (no charge).
2. Job Coaching, Development, Placement & Follow-Along Services – Agreement for Job Coaching, Development, Placement & Follow-Along Services between Jewish Vocational Service and WCCC in collaboration with RSC, effective 2009-2010 school year for Project SEARCH students. The cost to WCCC is not to exceed \$10,000.00 and will be billed quarterly.
3. Recommend approval of contract with FormShare, LLC for Business Process Automation, effective 8/13/09 – 6/30/11; year one for the amount of \$4,690.00 (\$2,640.00 [825 head count times \$3.20] and a one-time costs/set up fee for 12 modules for \$2,050.00); and year two calculated at head count times \$3.20.

E. Handbooks

Recommend adoption of the following:

1. The Learning Lab Preschool Parent Handbook, 2009-2010
2. The Learning Lab Preschool Staff Handbook, 2009-2010

F. Donation(s)

Recommend acceptance of the following donation of bedding for animal care from Humane Association of Warren County.

G. OSBA Delegates for OSBA Capital Conference

1. Recommend appointment of an OSBA delegate.
2. Recommend appointment of an OSBA alternate delegate.

H. WCVSD Special Board Meeting

Establish a date to hold a Special Board Meeting for purpose of evaluation of superintendent and treasurer.

VII. Informational Item

- Professional Leave (ATTACHMENT A)
- STNA Training Agreement at the Courseview Campus (Mason, OH) between Sinclair Community College and WCCC. Sinclair Community College agrees to pay \$453.00 per student for instruction.
- Affiliation Agreements
  - To obtain clinical experiences for Adult and Community Education Medical Program Students at the following agencies:
    - Doctors Urgent Care Office  
3290 Village Drive  
Middletown, OH
    - Walden Ponds Health Center  
5971 Golf Club Lane  
Indian Springs, OH 45011

- Articulation Agreement
  - WCCC Electrical Power Line Mechanic Programs students to facilitate the seamless transfer of college-level credit worthy coursework towards an Associate of Technical Studies Degree in Electric Power Utilities:
    - Marion Technical College
- Business Contract Agreement
  - WCCC Adult & Community Education will offer State Tested Nursing Assistant classes (78 hours per class) at Sinclair Community College, 5386 Courseview Drive, Mason, OH.

#### VIII. OSBA Committee Reports

- A. Legislative Liaison – Bobbie Grice
- B. Student Achievement Liaison - Diane Trifiro

#### IX. Superintendent’s Report

- Tom Harris, Director of Adult & Community Education – Overview of Adult Education
- Gary Patton, Director of Secondary Education – Overview of Secondary Program
- 2009-2010 Enrollment Level I (Class of 2011) (ATTACHMENT B)
- 2009-2010 Enrollment Level II (Class of 2010) (ATTACHMENT C)
- Greentree Update
- OGT Data Gathering Process

#### X. Upcoming Dates

August 17 and 20, 2009 --- WCCC “New” Teacher Day Orientation

August 21, 2009 (Friday) --- WCCC Professional Development Day  
(for all secondary certified staff)

August 24, 2009 (Monday) --- WCCC Teachers Work Day  
(Commons area 7:30 a.m., Welcome Back)

August 25, 2009 (Tuesday) --- WCCC First Student Day – Juniors Only

August 26, 2009 (Wednesday) --- WCCC All Students Report

September 9, 2009, 2:30 – 7:30 p.m.  
WCCC Administration Team meeting.  
Location: TBA

September 12, 2009 (Saturday) @ 8:30 a.m.  
2<sup>nd</sup> Annual Jewell Education Foundation Golf Outing  
(To benefit WCCC Student Scholarship/Financial Aid Fund)  
Heatherwoode Golf Course, Springboro, OH

September 17, 2009 (Thursday)  
WCVSD Board of Education meeting with reception to meet “new” 2009-2010 staff.

September 30 – October 3, 2009  
National Career Pathways Network (NCPN) ‘09 Annual Conf.  
Hyatt Regency, Atlanta, Georgia

October 8, 2009, 5:30 – 7:30 p.m.  
Southwest Region Fall Conference  
Great Oaks ITCD, Scarlett Oaks Campus  
3254 Kemper Rd., Cincinnati, OH

November 8-11, 2009  
OSBA Capital Conference  
Greater Columbus Convention Center, Columbus, OH

November 19-21, 2009  
Ohio Association for Career & Technical Education (ACTE) 2009  
Convention and Career Tech Expo  
Nashville, TN

- XI. Board Member Comments
- XII. Public Participation on Non-Agenda items.
- XIII. Executive Session – Personnel
- XIV. Adjourn

Mission

To prepare youths and adults to make informed career choices and to successfully enter, compete, and advance in a changing world.

Vision

WCCC is the valued partner of choice within the educational and economic systems of our communities, by providing quality academic and career technical education. We pave the way for a future of opportunities unique to each of our learners.