



WARREN COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

June 29, 2009

6:00 PM

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Recognition of Guests

- II. Public Participation on Agenda Items

- III. Presentations/Updates
 - A. Community Survey
 - B. Construction Update

- IV. Treasurer's Report
 - A. Minutes – Regular Meeting -- May 28, 2009
 - B. Financial Report
 - C. Bank Reconciliation/Investments
 - D. Advances/Transfers
 - E. Final Appropriations Resolution #607-09 June 2009, FY09
 - F. Permanent Appropriations Resolution #608-09, FY10
 - G. Approval to renew the contract with School Insurance Consultants, \$3,500.00 per year, effective 7/1/09 – 6/30/12.
 - H. Approval of Bond Counsel Services with Bricker and Eckler LLP per agreement effective 6/29/09.
 - I. Student Activity Account - Recommend approval of a Student Activity Account 200-9288 for Business Tech Program (Kings) program beginning 2009-2010.

V. New Business

A. Agreements/Contracts/Memorandum of Understandings

1. Cafeteria Agreement – Sodexo
Recommend continuation of Management Agreement with Sodexo, 9801 Washington Blvd., Gaithersburg, Maryland for operation of the cafeteria for the 2009-2010 school year commencing on 7/1/09 and continuing until 6/30/10. (Pending approval by ODE.)
2. Southwest Ohio Computer Association (SWOCA)
Recommend continuation of the agreement between WCVSD and Southwest Ohio Computer Association to function as an Information Technology Center providing efficient and economical computer and technology services for WCVSD, net annual fees \$36,333.69, effective 7/1/09 – 6/30/10.
3. Senior Ceremony Location - The Oasis Church Rental Agreement
Recommend approval of rental agreement between The Oasis Church, 6927 Lefferson Road, Middletown, OH and WCVSD for a period of one day, May 27, 2010, for the purpose of high school graduation ceremony; cost of \$1,650.00.
4. Southwestern Ohio Instructional Technology Association (SOITA)
Recommend continuation of membership with SOITA, at a cost of \$586.50 for the 2009-2010 school year.
5. Warren County Fair Board Rental Agreement
Recommend continued approval of rental agreement with Warren County Fair Board at \$1,200.00 per month for 10 months for one classroom and 10 stalls, effective 8/1/09 – 6/1/10.
6. Training and Educational Services
Recommend approval of contracts between Warren County Board of Commissioners for training and educational services by Warren County Career Center to the Department of Human Services and Workforce One, effective 2009-2010 fiscal year.
7. Consulting Services
Recommend approval of contract agreement between Educational Management Services, Inc. and Warren County Career Center Adult and Community Education to provide financial aide consulting services, in the amount of \$12,000.00 per year, agreement effective 6/8/09-5/31/10 and may be cancelled by either party with written notification (90) days prior to the dissolution date.

8. Project Lead The Way, Inc. Software Lease Agreement
Recommend approval of Project Lead the Way, Inc. Software Lease Agreement for the 2009-2010 school year for an amount of \$4,015.00.
9. Veterinary Science Program Agreement
Recommend continued approval of agreement with the Humane Association of Warren County for the 2009-2010 school year in the amount of \$2,000.00 per month for the Veterinary Science Program for 10 months.
10. Ohio School Boards Association
Recommend approval of continuing policy service agreement with Ohio School Board Association at a rate of \$1,250.00 for updating the Board's policy manual for Web Site Conversion effective 7/1/09 – 6/30/10.

C. Salary Schedule(s)

1. Recommend approval of salary schedules 1-29 for 2009-2010 (Classified and Adult Education Full-Time Instructors) (ATTACHMENT A)

D. WCCC Adult & Community Education

1. Tuition Fees
Recommend approval of WCCC Adult & Community Education Division 2009-2010 tuition fees as outlined in the WCCC Adult & Community Education 209-2010 catalog. (ATTACHMENT B)
2. Customized Training Rates
Recommend approval of adult education customized training for variable rates for business and industry, \$65.00 - \$110.00, effective 7/1/09.

E. Personnel

1. Resignation
Recommend acceptance of resignation from:

Karen Karnes
A.B.L.E./G.E.D./E.S.O.L. Program Instructor
Effective: 6/30/09

2. Stipend

Recommend approval of stipend for 15 days for course work required of new Career and Technical instructors as part of licensure process at \$175.00 per day pending approval of Perkins Grant for the following:

Larry Lambdin

3. Lane Change

Recommend approval of salary lane change for the 2009-2010 school year as per Article XVIII, Economic Provisions, B – Lane Changes in the 7/1/09 – 6/30/10 WCVSD Master Agreement for the following:

Mark Rogal (Social Studies)
BA to BA + 1

4. Employment Recommendations

- a. Recommend approval of a one-year contract for certified, adult education, full-time A.B.L.E./G.E.D./E.S.O.L. Program Coordinator, salary based on pending A.B.L.E./G.E.D. 2009-2010 grant and pending completion of employment requirements.

Karen Karnes
\$57,000.00
Effective: 7/1/09

- b. Recommend employment of the following adult education, certified, part-time instructors per salary schedule #28, as needed, pending completion of employment requirements and program enrollment, effective 7/1/09 – 6/30/10.

Michael Chasteen
Jack “Scott” Dillon
Joe P. Smith
Matthew Smith
Robert Wallman

- c. Recommend employment for the 2009-2010 school year the following secondary, certified instructor(s)/teacher(s), for a 1-year limited teaching contract, pending completion of employment requirements.

Christopher L. Temar (Math)
BA + 1, Step 4

- d. Recommend approval of supplemental contracts for extended time for the 2009-2010 school year for the following individuals:

	<u>Extended Days</u>
Christopher L. Tamar	3

- e. Recommend approval of the following certified instructor/teacher for a supplemental contract for the 2009-2010 school years.

Sandy Colson
 NTHS Advisor, (Greentree)
 \$750.00

- f. Recommend approval of supplemental contracts for the following teachers/instructors as mentors for the 2009-2010 school year:

<u>MENTOR</u>	<u>LEVEL</u>	<u>\$ Per Individual</u>
Gordie Gregg	3	\$1,200.
Yvonne Kaszubowski	3	\$1,200.
Pat Lemming	3	\$1,200.
Peter Tarkin	3	\$1,200.
Rick Centers	1	\$400.
Christie Leis	1	\$400.
Mari Kay Miller	1	\$400.
Andi Schmidt	1	\$400.

- g. Recommend approval of the following classified staff as follows pending satisfactory completion of background information and 2009-2010 Early Childhood Grant approval by the State of Ohio:

Mary Caroline “Carrie” Mueller
 Learning Lab Lead Preschool Teacher
 Not to exceed 35 hours per week
 Per adopted Salary Schedule #21, Step 14
 Effective: 8/17/09 – 6/9/10.

Karen Seeber
 Learning Lab Preschool Teacher Aide
 Not to exceed 30 hours per week
 Per adopted Salary Schedule #15, Step 4
 Effective: 8/19/09 – 6/4/10.

- h. Recommend employment of the following secondary, certified, substitute personnel, as needed, effective 2009-2010 school years, pending satisfactory completion of employment requirements.

Maureen Bastien	Suzette Kaatz
Cheryl Bethel	Lisa Kuntz
Elizabeth Bradley	Kim MacCutcheon
Jason Brown	Ryan Meacham
Brent Coeling	Linda Michael
Delohn Collins	Audrey Minton
Ross Crisp	Robert Otto
Jamie Davis	Rebecca Page
Robert Ferguson	Nancy Parker
Georgia Fuller-DeLisle	Lonnie Peters
Stephanie Gale	Dawn Rush
Robert Gray	Loretta Sebastian
Jason Harris	Steve Tufts
Jean Henrich	Sarah Vance
Gail Hubler	Sarah Beth Williamson
Richard Jones	Steven Williamson

- i. Recommend employment of the following classified, substitute personnel, as needed, effective 2009-2010 school year, pending satisfactory completion of employment requirements.

Ray Carranza	Jean Powell
Terry Gayhart	Dawn Rush
Jill Gumm	Maggie Smith
Deborah Hess	Tim Terrill
Jean Henrich	Steve Tufts
Krista Lewis	Rhonda Verbanic
Joe Liechty	Marvin Washburn
Linda Michael	Wendell Robinson
Jacqueline Noble	Samantha Williamson
Rhonda Pannichella	Sarah Beth Williamson
Becky Page	Jennifer Woods

F. WCCC Student Fees for 2009-2010 school year
 Recommend approval of instructional and equipment student fees for 2009-2010 school year. (ATTACHMENT C)

G. Curriculum
 Recommend approval of the following Courses of Study:

Computer Technology (ATTACHMENT D)

Digital Media Arts Academy/Digital Media Arts Academy I & II (ATTACHMENT E)

Information Technology (IT) I & II (ATTACHMENT F)

Marketing (ATTACHMENT G)

H. Disposition of Textbooks
 Recommend approval for disposition of the following textbooks:

Subject/Area	Name	Qty.	Publisher	Copyright	ISBN	Author
Math	Basic Algebra	1	Houghlin Mifflin	1983	0-395-32114-x	Brown
Math	Fundamentals of Mathematics	20	Houghlin Mifflin	1982	0-395-30200-5	Shaw
CBI	Working, Skills for a New Age	30	Delmar	1990	0-8273-3344-7	Bailey
Math	Essentials of Algebra	1	Houghton Mifflin	1984	0-395-32273-5	Willcutt
Math	Consumer Mathematics	6	Addison-Wesley	1992	0-201-26090-5	Smith
Math	Fundamentals of Mathematics (Teacher's Edition)	1	Houghton Mifflin	1982	0-395-30201-3	Shaw

I. Resolution(s)
 Recommend approval of the following resolution(s):

1. Resolution # 609-09 - Contingency Plan for student make-up days for the 2009-2010 school year in the event school is closed for more than the allotted calamity days. Makeup days will begin following the last day of school for students, June 4, 2010.

J. WCVSD Board Policies

1. Recommend deletion of existing classified evaluation exhibit (AFD-E) from WCVSD Board Policy.
2. Recommend approval of revised classified evaluation instrument (AFD-E) effective 7/1/09. (ATTACHMENT H)
3. Recommend adoption of the following board policies:

ACAA – Sexual Harassment (ATTACHMENT I)

K. First Reading(s)

Recommend first readings of the following:

1. WCCC Adult & Community Education Division Student Calendar for 2009-2010. (ATTACHMENT J)
2. WCCC Adult & Community Education Division 2009-2010 Full-Time Student Handbook (ATTACHMENT K)
3. WCCC Adult & Community Education Division 2009-2010 Career Enhancement Courses Student Handbook (Part-Time) (ATTACHMENT L)
5. WCCC Substitute Teacher Resource Guide (ATTACHMENT M)

L. Donation(s)

Recommend acceptance of the following donation(s):

1. Miscellaneous items for employee recognition.
Stitch in Time, Paula Fatute
2. Miscellaneous electric supplies
Harbor Christian Fellowship
Lebanon, OH
3. Miscellaneous electronics (servers, routers, etc.)
Go-Concepts, Inc.
Lebanon, OH

M. WCVSD Special Board Meeting

Recommend approval to hold a Special Board Meeting on July 29, 2009 at 6:00 p.m. regarding action on proposed levy.

N. Information Items

- FYI - Warren County Educational Service Center (WCESC) provides services to local school districts from Regional Autism Advisory Council (RAAC) via a contracted agreement.

VI. OSBA Committee Reports

- A. Legislative Liaison – Bobbie Grice
- B. Student Achievement Liaison - Diane Trifiro

VII. Upcoming Dates

June 23-24, 2009

Electrical Power Line Mechanic Demonstration Project
5:00 – 10:00 p.m.
WCCC

July 20-25, 2009

Warren County Fair, Lebanon Fair Grounds

July 26-28, 2009

CTAE All-Ohio Conference
Hyatt Regency, Columbus, OH

August 20, 2009 (Thursday) --- WCCC “New” Teacher Day

August 21, 2009 (Friday) --- WCCC Professional Development Day
(for all secondary certified staff)

August 24, 2009 (Monday) --- WCCC Teachers Work Day
(Commons area 7:30 a.m., Coffee/Donuts, Welcome Back)

August 25, 2009 (Tuesday) --- WCCC First Student Day – Juniors Only

August 26, 2009 (Wednesday) --- WCCC All Students Report

VIII. Superintendent's Report

- Greentree update.
- 2008-2009 Enrollment Numbers, Level I (ATTACHMENT N)
- 2008-2009 Enrollment Numbers, Level II (ATTACHMENT O)
- 2008-2009 Changes in Enrollment (ATTACHMENT P)
- Tom Harris – Overview of Adult Education
- Gary Patton – Overview of Secondary Programs

IX. Board Member Comments

X. Public Participation on Non-Agenda items

XI. Executive Session – Personnel

XII. Adjourn

Mission

To prepare youths and adults to make informed career choices and to successfully enter, compete, and advance in a changing world.

Vision

WCCC is the valued partner of choice within the educational and economic systems of our communities, by providing quality academic and career technical education. We pave the way for a future of opportunities unique to each of our learners.