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WARREN COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

November 19, 2009

6:00 p.m.

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Recognition of Guests

II. Public Participation on Agenda Items

III. Presentation(s)

- A. Veteran's Day Video  
Greg Beasley, Instructor, WCCC Digital Design  
Peg Allen, WCCC Public Information Specialist
- B. WCCC's Learning Lab 2  
Kendra Murphy, WCCC Preschool Director

IV. Treasurer's Report

- A. Minutes – Regular Meeting – October 15, 2009
- B. Financial Report
- C. Bank Reconciliation/Investments
- D. Advances/Transfers
- E. Amended Appropriations Resolution #619-09, November 2009
- F. Approval of Five year Forecast
- G. Discuss date and time for budget hearing: 1/14/10, 5:45 p.m.

H. Discuss date and time for 2010 re-organizational meeting:  
1/14/10, 6:00 p.m.

I. Informational

1. Professional development cost 2008-2009 administrators
2. Adult Education Profit/Loss

V. New Business

A. Resignation

Recommend acceptance of resignation for the following individual:

**Karen A. Eckert**  
Effective: 11/30/09

B. Tour Guides

Recommend approval of the following individuals as tour guides for WCCC's 8<sup>th</sup> grade visitation day(s) at a rate of \$85.00 per day.

**Jenni Arns**  
**Jean Benning**  
**DeLon Collins**  
**Pam Cook**  
**Jamie Davis**  
**Pam Helsinger**  
**Carol Jameson**  
**Linda Michael**

**Audrey Minton**  
**Bob Otto**  
**Lonnie Peters**  
**Jean Powell**  
**Marge Trovillo**  
**Rhonda Verbanic**  
**Sara Beth Williamson**

C. Contract Revision

1. Recommend contract revision per ABLE budget as follows:

**Linda McBride**  
Adult Education - Certified  
From 34 hours to 40 hours  
Effective: 11/29/09

2. Recommend contract revision as follows:

**Rhonda Pangburn**  
Bus Driver – Classified  
From 3.5 hours per day to 5 hours per day  
Effective: 12/1/09

D. Employment Recommendations

1. Recommend employment of the following adult education, certified, part-time instructor per salary schedule #28, as needed, pending completion of employment requirements and program enrollment, effective 11/20/09 – 6/30/10.

**Darrick Murphy**

2. Recommend employment of the following individual as adult education, certified, full-time program coordinator at a salary of \$55,000.00 per calendar days, pro-rated, pending completion of employment requirements and program enrollment, effective 12/1/09 – 6/30/10.

**Joan M. LaFever**

3. Recommend employment of the following classified, substitute personnel, as needed, effective 2009-2010 school year, pending satisfactory completion of employment requirements.

**Jennifer Appelbaum**

E. Coordinator

Recommend appointment of district's Homeless Coordinator for the 2009-2010 school year.

**Kim Gambill**

F. Job Description(s)

Recommend adoption of the following job description(s):  
(ATTACHMENT A)

Part-time, Adult Education Customer Service Representative

G. First Readings

1. Curriculum

Recommend first reading of WCCC Learning Lab Preschool Standards Curriculum Assessment Alignment Tool. (ATTACHMENT B)

2. Business Plan

Recommend first reading of collaboration between WCCC (The Learning Lab 2) and the Lebanon Otterbein Community. (ATTACHMENT C)

H. Agreement(s)/Contract(s)/Memorandum of Understanding(s)

1. Recommend acceptance of revised amendment to Member School/Lease Purchase Agreement between Pivot Point I International, Inc. and WCCC. Pivot Point will provide WCCC with additional DVD and titles total amount due \$100.00, effective 7/20/09.

I. Board Policies

1. Discussion and first reading of the following board policies:  
(ATTACHMENT D)

School Board Conferences, Conventions and Workshops - BHBA

2. Recommend adoption of the following board policies: (ATTACHMENT E)

Credit Flexibility – File: IGBM and IGBM-R

J. Resolution(s)

Recommend approval of the following:

Resolution # 620-09 --- 2009 ODE Special Education Model Policies and Procedures (ATTACHMENT F)

K. Proposed 2010 Board Meeting Dates

(Action to be proposed at December's Board Meeting.)

January 14, 2010	July 15, 2010
February 18, 2010	August 19, 2010
March 18, 2010	September 16, 2010
April 15, 2010	October 21, 2010
May 20, 2010	November 18, 2010
June 28, 2010 (Monday)	December 16, 2010

L. Donation(s)

Recommend acceptance of the following donation(s):

1. Miscellaneous Donations

<u>DONATION</u>	<u>ESTIMATED VALUE</u>	<u>DONOR</u>
One (1) 3300 Series ECM Diesel Engine	\$15,000.00	Ohio CAT 5252 Walcutt Court Columbus, OH 43228
One (1) PEAC 3406 Diesel Engine	\$3,500.00	Ohio CAT 5252 Walcutt Court Columbus, OH 43228
Miscellaneous Pneumatic Components	\$200.00	Clippard Instrument Lab 7390 Colerain Avenue Cincinnati, OH 45239
Two (2) Life Pack 300 Defibrillators	\$3000.00	Massie Township Fire Department 10 Harveysburg Road PO Box 27 Harveysburg, OH 45032
Low wing composite kit airplane	\$3,000.00	Thomas P. Frolo 2289 Harlan-Carroll Rd. Waynesville, OH 45068
One 10' Holiday Tree	\$300.00	Linda Hough 4335 Stubbs Mills Road Morrow, OH 45152
Four containers of books/VHS tapes	\$350.00	Kendra Murphy 237 Triple Crown Drive Lebanon, OH 45036
3M Dent Filling Compound/3M Dynamic Mixing Gun	\$3,000.00	Heather Croes c/o 3M Corp. Bldg. 225-5S-14 St. Paul, MN 55144
Two Glock Training Weapons for use with the simulator.	\$540.00	Chief Timothy Boggus c/o Carlisle Police Department 474 Fairview Drive Carlisle, OH 45005
Konica 7145 Copier	\$2,500.00	Lebanon Law Library 500 Justice Dr., #3 Lebanon, OH
\$50.00 Stipend to Y.Kaszubowski for attending OH Chemistry Council Wksp	\$50.00	Ohio Chemistry Council 88 E. Broad Street Columbus, OH 43215

2. Donations for WCCC Count Week October 5-9, 2009

<b><u>DONATION</u></b>	<b><u>DONOR</u></b>
\$35 in Gift Certificates	Acapulco Restaurant Jorge Betancourt 916 Columbus Ave. Lebanon, OH 45036
8 satchels	Miami University of Middletown Diane Cantonwine 4200 East University Blvd. Middletown, OH 45042
\$10 in Wendy's gift certificates	Molly Missal WCCC 3525 N. State Rd. 48 Lebanon, OH 45036
20 Free Medium Pizzas	Papa John's Pizza of Lebanon Mike Lisfer 740 Columbus Ave. Lebanon, OH 45036
6 Spiral Notebooks	Sinclair Courseview Cheryl Wentz 5386 Courseview Drive Mason, Ohio 45040-2362
19 Medium Pizzas from Papa Johns	Dorn's Business Solutions Paul Dorn 603 Norgal Dr. #C Lebanon, OH 45036
2 Free Day Passes	Lebanon YMCA Angela Harner 1699 Deerfield Rd. Lebanon, OH 45036
Cosmetology Gift Certificate School Fees - \$150 in gift certificates (\$25 ea.) Auto Collision Gift Certificate	WCCC 3525 N. SR-48 Lebanon, OH 45036
Springboro Haunted Hayride	Bill Daneshek 6070 Springboro Rd. Lebanon, OH 45036
20 Free Fries	Lebanon McDonald's Jayne Keys 223 N. Broadway Lebanon, OH 45036
3 Free Grad. Caps and Gowns	Herff-Jones Jamie Pruitt 7022 Main Street Cincinnati, OH 45244
10 Free Canoe Trips	Morgan's Canoe and Livery Gary Morgan Little Miami River 5701 State Route 350 Oregonia, Ohio 45054
12 Free Admissions	Renaissance Festival 10542 E State Route 73 Waynesville, OH 45068

### 3. Charity Auction Items

<b>DONATION</b>	<b>ESTIMATED VALUE</b>	<b>DONOR</b>
1 Collector's Edition Hat 2 Tee Shirts	\$65.00 \$65.00	Robin King J. D. Equipment, Inc. 7550 U.S. 68 North Wilmington, OH 45177
Case® Toy	\$28.16	Matt Kirk The Equipment Superstore 3025 St. Rt. 73 South Wilmington, OH 45177
Candy Bar Cake	\$12.00	Deborah Middleton 1906 Hussey Road Xenia, OH 45385
2 Lamps 1 Brass Chandelier	\$50.00	Christie Walsh 841 South St. Rt. 123 Lebanon, OH 45036
3/5# Packages Fudge	\$25.00 ea.	Pam Cardren 4055 Hamilton Cleves Road Ross, OH 45061
3 Tins Fudge	\$25.00 ea.	Melanie Moore 5727 Paner Road West Harrison, IN 47060
Cake	\$10.00	Sherry Lacey 19950 Overlook Circle Lawrenceburg, IN 47025
3 Tins Oreo Ball Baked Goods	\$10.00 \$25.00	Katelyn Lacey 2189 Basket Lane Apt. 203 Lawrenceburg, IN 47025
Antique Table, Stool, and Large Mirror	\$50.00	Dave & Sherry Meeks 19950 Overlook Circle Lawrenceburg, IN 47025
Sony Ericson Cell Phone Baked Goods	\$25.00 \$15.00	Quincy Tanner, Jr. 61 Christman Drive Springboro, OH 45066
2 Flower Centerpieces 4 Bags Goodies	\$15.00 \$8.00	Anita Tanner 61 Christman Drive Springboro, OH 45066
T.B.D.	\$29.99	Gary Hendrickson Tractor Supply Company 61 south Orchard Lane Beavercreek, OH 45434
2 Wheel Cart Swing Arm Lamp Pie Leather Jacket	\$25.00 \$10.00 \$10.00 \$25.00	Paul Klote 9741 Montclair Drive Mason, OH 45040
George Strait Compact Disc "Strait Out of the Box"	\$52.95	Joe Mullins Classic Country Connection 23 East Second Street Xenia, OH 45385
Bird Feeder Wild Bird Feed Block Wildlife Food Block	\$5.00 \$10.00 \$10.00	Jim & Monette Randall Carousel Feed Co./ Southwest Landmark 415 Bellbrook Avenue Xenia, OH 45385
New Bengals Jacket New Cincinnati Reds Shirt New Variety Game Processing Set New Ryobi Drill & Circular Saw w/blades and bits	\$150.00 \$25.00 \$25.00 \$30.00	John Jessie Tragesser Ford 2969 Senbus Drive Hamilton, OH 45013

VI. OSBA Committee Reports

A. Legislative Liaison – Bobbie Grice

B. Student Achievement Liaison - Diane Trifiro

VII. Informational Items

- Professional Leave Tally (ATTACHMENT G)
- Enrollment Level I (ATTACHMENT H)
- Enrollment Level II (ATTACHMENT I)
- Changes in Enrollment (ATTACHMENT J)
- WCCC Quarterly Attendance (ATTACHMENT K)
- WCCC Compliance with Administrative Rule (ATTACHMENT L)
- Correspondence from Parent (ATTACHMENT M)
- News Article: Panel Calls for More Equitable ESC-JVSD Dues (ATTACHMENT N)
- Affiliation Agreement
  - To obtain field experiences for Adult and Community Education Cosmetology Students at the following agency:

Bethany Village  
6541 Far Hills Avenue  
Dayton, OH 45459

## VIII. Upcoming Events

November 19, 2009, 6:00 p.m.

Charity Auction  
WCCC Mini Theater

November 19-21, 2009

Ohio Association for Career & Technical Education (ACTE) 2009  
Convention and Career Tech Expo to be held in Nashville, TN

November 25-27, 2009 - WCCC Campus Closed – Thanksgiving Recess

November 30 – December 1, 2, 2009 – Sophomore Visitation

December 1-4, 2009

Federal Student Aid Conference, Nashville, TN

December 10, 2009 - WCCC Sophomore Open House

December 17, 2009

WCVSD Board of Education Meeting/Holiday Reception  
WCCC Commons, 6:00 p.m. [social/hors d'oeuvres]

December 24, 25, 31, 2009 and January 1, 2010

WCCC Campus Closed – WCCC Holiday Break

January 26-27, 2010

30<sup>th</sup> Annual Career-Technical & Adult Education Legislative Seminar  
Hyatt on Capitol Square, Columbus, OH

## IX. Superintendent's Report

- Perfect Attendance Breakfast, 11/13/09 (117 students, 25 staff)
- Update – Construction Project (Informational)
- Discussion of Levy

## X. Board Member Comments

## XI. Public Participation on Non-Agenda items

## XII. Executive Session – Personnel

## XIII. Adjourn

### Mission

To prepare youths and adults to make informed career choices and to successfully enter, compete, and advance in a changing world.

### Vision

WCCC is the valued partner of choice within the educational and economic systems of our communities, by providing quality academic and career technical education. We pave the way for a future of opportunities unique to each of our learners.