

Minutes and Tape Available of Board Meeting

REGULAR MEETING

March 19, 2009

The Warren County Vocational School District met on Thursday, March 19, 2009 for the regular meeting at 6:04 p.m. in the Administration Building of the Warren County Vocational School District. The meeting was called to order by Mrs. Bobbie Grice, President of the Board.

I. CALL TO ORDER

A. Roll Call:

ROLL CALL	Mr. Dave Barton	present
	Mrs. Bobbie Grice	present
	Mrs. Bonnie Baker-Hicks	present
	Mr. Michael Kruse	present
	Mrs. Esther Larson	present
	Mrs. Lori Raleigh	present
	Mrs. Diane Trifiro	present

B. Pledge of Allegiance

C. Guests

GUESTS	Peg Allen	WCCC
	Tom Harris	WCCC
	Joel Anderson	WCCC
	Gary Patton	WCCC
	Connie Lyall	WCCC
	Sandy Hempel	WCCC
	Jim Kelley	Turnbull, Poppleton & Assoc
	Tony Rawe	SHP Leading Design
	Nancy Fields	Turtle Creek Resident

II. PUBLIC PARTICIPATION ON AGENDA ITEMS

None

III. PRESENTATIONS

- A. New Career Technical Educator Award by the Ohio ACTE Special Needs Division – Sandy Hempel, WCCC Project SEARCH Instructor.
- B. GRADS – Connie Lyall, WCCC Instructor
- C. Construction Update

IV. TREASURER'S REPORT

A. Minutes

FEB. 19
MINUTES

(38-09) Moved by Mr. Barton seconded by Mrs. Raleigh to approve the minutes for the Regular Board Meeting on February 19, 2009.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;
Mrs. Trifiro, aye. Motion carried.TREAS.
REPORTB. Financial Report
C. Bank Reconciliation/Investments
D. Advances/Transfers

(39-09) Moved by Mrs. Baker-Hicks seconded by Mrs. Larson to approve the reports as presented by the Treasurer, items B, C, and D with advances/transfers as follows:

FROM	TO	AMOUNT
001-7410-921	006-5210	\$ 7,200.00
001-7410-921	012-5210	\$ 20,100.00
001-7410-921	012-5210-9002	\$ 1,400.00
001-7410-921	012-5210-9007	\$ 7,500.00
001-7410-921	200-5210-9250	\$ 2,200.00
001-7410-921	413-5210-9909	\$ 1,600.00

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;
Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, aye;
Mr. Barton, aye. Motion carried.

E. Resolution #600-09 Amended Appropriations March, 2009

RES. #600-09

(40-09) Moved by Mrs. Larson seconded by Mrs. Raleigh to approve Amended Appropriations Resolution #600-09 March, 2009.

Roll Call: Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye;
Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye;
Mrs. Grice, aye. Motion carried.

RES. #601-09

F. Resolution #601-09 Amounts and Rates Resolution

(41-09) Moved by Mrs. Raleigh seconded by Mr. Kruse to approve the Amounts and Rates Resolution.

Roll Call: Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;
Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye. Motion carried.

G. Transfer from General Fund

TRF FROM
GEN'L FUND

(42-09) Moved by Mrs. Larson seconded by Mr. Barton to transfer
\$261,261.54 from General Fund to 034 Facilities Maintenance.
(Required by OSFC).

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, aye;
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Kruse, aye. Motion carried.

HORAN AND
ASSOC.

H. Horan and Associates

(43-09) Moved by Mrs. Larson seconded by Mrs. Raleigh to approve
the contract with Horan and Associates, as insurance consultants,
\$18,500.00, effective 3/1/2009 – 2/28/2010.

Roll Call: Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;
Mrs. Larson, aye. Motion carried.

V. NEW BUSINESS

A. Personnel

PERSONNEL

1. (44-09) Moved by Mr. Barton seconded by Mr. Kruse to approve
the resignation of Ronald Campbell (substitute instructor).

Roll Call: Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye;
Mrs. Raleigh, aye. Motion carried.

(45-09) Moved by Mrs. Trifiro seconded by Mr. Kruse to approve
the following:

2. Contracts

Approved the following administrative contracts:

ADMIN
CONTRACTS

David Cairns
Director of Technology
Step 9, Two-year contract
Effective: 8/1/09 – 7/31/11

Thomas Harris
Director of Adult and Community Education
Step 9, Two-year contract
Effective: 8/1/09 – 7/31/11

Jeffrey Lumpkins
Assistant Director of Secondary Education
Step 7, Two-year contract
Effective: 8/1/09 – 7/31/11

Patti Veroni
Human Resources Specialist
Step 7, Two-year contract
Effective: 7/1/09 – 6/30/11

3. Employment

A/E
PART-TIME
INSTRUCTOR

a. Approved employment of the following adult education, certified, part-time instructors as per salary schedule #28, as needed, pending completion of employment requirements and program enrollment, effective 3/20/09 – 6/30/09.

Anita Young

A.B.L.E.
PART-TIME
INSTRUCTOR

b. Approved employment for the following part-time, certified instructor, as needed, per A.B.L.E./G.E.D. 2008-2009 Grant, effective 3/20/09 - 6/30/09.

Anita Young

A/E
PART-TIME
SECRETARY

c. Approved employment of the following adult education part-time, classified secretary, based on 2008-2009 work calendar and salary schedule #1, not to exceed 24 hours per week, as needed, completion of employment requirements, effective 3/19/09 – 6/30/09.

Donna Robinson

SUBSTITUTES

d. Approved employment of the following classified, substitute personnel, as needed, effective 3/20/09-6/30/09, pending satisfactory completion of employment requirements.

Jerry Gayhart
Jacqueline Noble
Maggie Smith
Jennifer Woods

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8TH GRADE
TOUR GUIDES

e. Approved the following individual as tour guide for WCCC's 8th grade visitation days at a rate of \$85.00 per day.

Pamela Cook

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;
Mrs. Trifiro, aye. Motion carried.

JOB
DESCRIPTIONS

B. Job Descriptions

(46-09) Moved by Mr. Barton seconded by Mrs. Larson to approve the following:

1. Approved deletion of the following job description:

Adult Education Coordinator of Practical Nursing

2. Approved the following job descriptions:

New Description: Adult Education Coordinator of Nursing Programs

Revised Descriptions: Adult Basic and Literacy Education Coordinator
Adult Education Program Instructor
Adult Education Secretary
Adult Education Program Coordinator
Bus Driver
Custodian/Maintenance
Director of Adult Education
Director of Facilities Operations
Janitorial
Secretary to Director of Adult Education

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;
Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, aye;
Mr. Barton, aye. Motion carried.

C. Proposals

WCCC
ALUMNI
HALL OF FAME

(47-09) Moved by Mrs. Raleigh seconded by Mrs. Trifiro to approve the WCCC Alumni Hall of Fame proposal.

Roll Call: Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye;
Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye;
Mrs. Grice, aye. Motion carried.

D. First Draft Proposals – No Action

- 1. WCCC 2009-2010 Student Handbook
- 2. WCCC 2009-2010 School Calendar

E. Resolution #602-09

RES. #602-09
COMMENCEMENT
OF FURNISHINGS
BIDDINGS

(48-09) Moved by Mrs. Baker-Hicks seconded by Mrs. Larson to Authorize the Commencement of Bidding Loose Furnishings Bid Packages Related to an Ohio School Facilities Commission Expedited Local Partnership Program Project Consisting of Renovations/Additions to the Warren County Career Center.

Roll Call: Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye. Motion carried.

F. Board Policies

(49-09) Moved by Mrs. Raleigh seconded by Mrs. Trifiro to approve the following board policies:

BOARD
POLICIES

JFCA	Student Dress
JFCB	Care of School Property by Students
JHFD	Student Automobile Use
JGD	Student Suspension
JGDA	Emergency Removal of Student
JGE	Student Expulsion
JHCD	Administering Medicines to Students
JHCD-R	Administering Medicines to Students
JHG	Reporting Child Abuse
JHGR	Reporting of Child Abuse
JN	Student Fees, Fines, Charges and Pre-pays
JO-R	Student Records

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye. Motion carried.

G. Agreements/Contracts/Memorandum of Understandings

(50-09) Moved by Mrs. Baker-Hicks seconded by Mr. Barton to approve the following:

SINCLAIR
COLLEGE

- 1. Subcontract between Sinclair Community College and WCCC, effective during the 2008-2009 school year, at a maximum cost of \$3,625.00

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INDIANA
DEPT OF
WORKFORCE
DEV.

2. Provide any eligible individual/institutional training under the Trade Adjustment Assistance (TAA) contracts between Warren County Career Center Adult and Community Education and the Indiana Department of Workforce Development.

Roll Call: Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;
Mrs. Larson, aye. Motion carried.

KINGS
GATEWAY
TO COLLEGE

H. Kings Gateway to College

(51-09) Moved by Mr. Kruse seconded by Mrs. Trifiro to approve the Satellite Program, Gateway to College, between Kings Local School District and WCCC, effective 2009-2010 school year.

Roll Call: Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye;
Mrs. Raleigh, aye. Motion carried.

I. Emergency Disaster Location

EMERGENCY
DISASTER
LOCATION

(52-09) Moved by Mrs. Larson seconded by Mr. Barton to approve the Cincinnati Plant, SUMCO to use WCCC's South Campus as an emergency/disaster site if the need would arise.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;
Mrs. Trifiro, aye. Motion carried.

J. Discussion – A-Z Effective School Board Aware (Distributed January 2009)

Informational – No Action

VI. UPCOMING EVENTS

UPCOMING
EVENTS

March 2009,
8th Grade Tours @ WCCC
Franklin – March 30, 11:30 a.m. – 2:00 p.m.
Little Miami – March 31, 11:30 a.m. – 2:00 p.m.
Waynesville MS – April 1, 8:15 to 10:45 a.m.

March 31, 2009 @ 5:00 – 7:00 p.m.
WCCC Senior Internship Portfolio Fair
WCCC Commons

April 6-13, 2009
WCCC Spring Recess

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April 21-24, 2009

Treasurer's Conference, Columbus, OH

April 21, 2009, 5:30 – 8:00 p.m.

Meet & Greet, WCCC Commons

April 24 and 25, 2009

Skills USA State Competition, Columbus, OH

April 30 – May 2, 2009

ACTE Region 1 Conference, Cleveland, OH

May 4, 2009 @ 5:30 p.m.

Project Excellence Award Dinner

May 14, 2009 @ 8:00 a.m.

NTHS Induction Ceremony

WCCC Commons

May 14, 2009 @ 4:30 – 6:30 p.m.

WCCC Teacher Academy Portfolio Fair

WCCC Commons

May 21, 2009 @ 7:00 p.m.

WCCC Awards Ceremony

Location: Oasis Church, Middletown, OH

May 26, 2009, 7:00 p.m.

Greentree Certificate Ceremony

Greentree Health/Science Academy Auditorium

101 W. Elm Street, Monroe, OH 45050

June 2, 2009 @ 7:30 – 11:00 a.m.

WCCC Employee Recognition; WCCC Commons

June 4, 2009, 7:00 p.m. (tentative date/time)

Adult and Community Education Completion Ceremony

WCCC

June 16-18, 2009 @ 8:30 a.m. – 3:00 p.m.

2008 High Tech Career Camp

Warren County Career Center

July 26-28, 2009

CTAE All-Ohio Conference

Hyatt Regency, Columbus, OH

VII. OSBA COMMITTEE REPORT

OSBA
COMMITTEE
REPORTS

A. Legislative Liaison – Bobbie Grice

None

B. Student Achievement Liaison - Diane Trifiro

None

VIII. INFORMATION ITEMS

INFORMATION
ITEMS

Professional Leave Tally

2008-2009 Level I Enrollment Numbers

2008-2009 Level II Enrollment Numbers

2008-2009 Changes in Enrollment Report

IX. SUPERINTENDENT'S REPORT

SUPT'S
REPORT

Tom Harris – Overview of Adult Education

Gary Patton – Overview of Secondary Education

Greentree Health Science Academy

2009-2010 Projected Enrollment

X. BOARD MEMBER COMMENTS

BOARD
MEMBER
COMMENTS

Mrs. Baker-Hicks commented on a Secondary Department coming to Mary Haven.

Mrs. Larson spoke about visit with Representative Jones.

XI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None

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XII. EXECUTIVE SESSION – PERSONNEL AND NEGOTIATIONS

EXEC
SESSION

None

XIII. ADJOURN

ADJOURN

(53-09) Moved by Mr. Barton seconded by Mr. Kruse to adjourn the meeting at 7:47 p.m. Approval unanimous.

Bobbie Grice, President

Karen R. Royer, Treasurer